

Merrett R. Stierheim, Superintendent of Schools

SUBJECT: UPDATE OF THE PLAN OF ACTION TO STAFF KEY ADMINISTRATIVE POSITIONS

At the School Board Meeting of March 13, 2002, the Board approved Agenda Item D-2, proposed by Ms. Perla Tabares Hantman, Chair of the School Board, which requested the Board to discuss the plan of action to staff key administrative positions in order to provide guidance to the Superintendent; and directed the Superintendent to bring an updated report to the Board at its meeting of April 17, 2002.

Previously, the report, *Plan of Action to Staff Key Administrative Positions*, was received by the Board at its meeting of August 23, 2000. Thereafter, at the July 11, 2001 School Board meeting, the Board directed the Superintendent to provide an updated plan of action at the meeting of October 24, 2001; however, it was subsequently recommended to the Board that the updated plan of action be delayed until a later time due to a number of factors.

The revised *Plan of Action to Staff Key Administrative Positions*, being submitted to the Board at this time, provides a plan to facilitate a smooth transition in the operation of the school system as key, experienced managerial personnel leave the system as a result of the Deferred Retirement Option Plan (DROP), and retirement; and other personnel assume new positions as a result of reorganization. Of particular concern is the need to fill the vacancies with qualified and professionally trained personnel who will be able to assume the full duties and responsibilities of the positions as soon as possible following their appointment.

A copy of the report will be provided to School Board members under separate cover and will be available for inspection by the public in the Office of Board Recording Secretary, and the Citizen Information Center.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, receive the revised report, *Plan of Action to Staff Key Administrative Positions*.

MRS:rl