

Business Operations  
Joe Arriola, Chief Business Officer

**SUBJECT: COMMISSIONING OF PACO GROUP, INC., POST BUCKLEY SCHUH & JERNIGAN., GAUDET ASSOCIATES, INC., AND CONSTRUCTION MANAGEMENT SERVICES, INC., TO PROVIDE CONSTRUCTION SCHEDULING SERVICES**

Staff has completed the selection process for consultants to provide construction scheduling services.

Six (6) firms applied and on March 21<sup>st</sup>, 2002, the Selection Committee interviewed the following five (5) firms:

- Paco Group, Inc. (Miami, FL.)
- Gaudet Associates, Inc. (Miami, FL.)
- Post Buckley Schuh & Jernigan (Miami, FL.)
- Construction Management Services, Inc. (Deerfield Beach, FL.)
- The Russell Partnership, Inc. (Miami, FL.)

Of the above, the firms of Paco Group, Inc., Gaudet Associates, Inc., Post Buckley Schuh & Jernigan, and Construction Management Services, Inc. were selected for this contract. Negotiations with the selected firms regarding fees, scope and other related terms have been successfully completed.

The negotiated fees will be paid on an agreed not-to-exceed hourly basis for the personnel required for each assignment utilizing the hourly rates listed below. The negotiated agreement will include the following negotiated provisions:

A. Paco Group, Inc.

<u>Personnel</u>	<u>Hourly Rate</u>	<u>Personnel</u>	<u>Hourly Rate</u>
Principal	\$90.00	Engineer Specialist	\$50.00
Project Manager	\$78.00	Senior Scheduler	\$78.00
Architect Specialist	\$50.00	Scheduler	\$59.00

The Principal/Owner for Paco Group, Inc. is Frank Otero. The firm is located at 5001 S.W. 74 Court, Suite 203, Miami, FL. 33155.

B. Post Buckley Schuh & Jernigan

<u>Personnel</u>	<u>Hourly Rate</u>	<u>Personnel</u>	<u>Hourly Rate</u>
Principal	\$90.00	Engineer Specialist	\$50.00
Project Manager	\$82.00	Senior Scheduler	\$79.00
Architect (R.A.)	\$50.00	Scheduler	\$65.00

The Principal/Owner for Post Buckley Schuh & Jernigan is 100% employee owned. This firm is located at 2001 N.W. 107<sup>th</sup> Avenue, Miami, Fl. 33172.

C. Gaudet Associates, Inc.

<u>Personnel</u>	<u>Hourly Rate</u>	<u>Personnel</u>	<u>Hourly Rate</u>
Principal	\$90.00	Engineer Specialist	\$50.00
Project Manager	\$70.00	Senior Scheduler	\$70.00
Architect (R.A.)	\$50.00	Scheduler	\$60.00

The Principals/Owners for Gaudet Associates, Inc., are Joseph Gaudet II, Joseph Gaudet III and Robert Gaudet. The firm is located at 1150 N.W. 72<sup>nd</sup> Avenue, Suite 305, Miami, Fl. 33126.

D. Construction Management Services, Inc.

<u>Personnel</u>	<u>Hourly Rate</u>	<u>Personnel</u>	<u>Hourly Rate</u>
Principal	\$90.00	Engineer Specialist	\$50.00
Project Manager	\$80.00	Senior Scheduler	\$75.00
Architect (R.A.)	\$50.00	Scheduler	\$65.00

The Principal/Owner for Construction Management Services, Inc. is Keith Emery. The firm is located at 10 Fairway Drive, Suite 301, Deerfield Beach, Fl. 33441.

E. The agreements provide for indemnification and hold harmless provisions to the Board, its members, employees, agents, etc. by the consultant due to consultant's negligent acts. The consultant will maintain at least a \$250,000 Professional Liability insurance policy and a \$250,000 Commercial/General Liability insurance policy.

F. The term of these agreements is for a two-year period, commencing May 16, 2002 through May 15, 2004, with the second year being at the Board's option. Since the second year is at the Board's option, the one year extension must be approved and ratified by the Board prior to its commencement. The total billing for each of these contracts shall not exceed \$300,000 per year.

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

- 1) commission the firms of Paco Group, Inc., Post Buckley Schuh & Jernigan, Gaudet Associates, Inc., and Construction Management Services, Inc., to provide construction scheduling services for a two-year term, commencing on May 16, 2002 through May 15, 2004, for the above negotiated provisions. Since the second year is at the Board's option, the one year extension must be approved and ratified by the Board prior to its commencement;
- 2) provide for cancellation by the Board with or without cause, upon thirty (30) days written notice to consultant. The consultant may terminate the agreement only with cause upon thirty (30) days written notice to the Board; and
- 3) limit the total billings under this contract to a not-to-exceed fee of \$300,000 per year, without obligation by the Board to expend any specific amount.

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