

Financial Affairs
Richard H. Hinds, Chief Financial Officer

SUBJECT: RENEW BID NO. 152-AA09 – PRINTING OF GRADE BOOK FORMS

The purpose of this bid, opened on April 24, 2001, was to establish a contract, to purchase, at firm unit prices, quantities, as may be required, of printing of grade book forms, for Stores and Mail Distribution stock. The terms of agreement, as contained in the subject bid, awarded by the Board on June 20, 2001, provided, that by mutual agreement between the successful vendor and The School Board of Miami-Dade County, Florida, the contract may be renewed for one (1) additional one (1) year period. The contract is currently in its initial year. The awardee has agreed to renew for the final one (1) year renewal period, by letter, on file. It is considered to be in the best interest of the Board to renew this bid, for an additional one (1) year period, at the current prices, to benefit from fixed prices, during the next twelve (12) months, inasmuch as the Consumer Price Index (CPI), as of February 2002, indicated an increase of 1.1%.

Fund Source
0100 - General

M/WBE Eligibility
None

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **RENEW** Bid No. 152-AA09 – PRINTING OF GRADE BOOK FORMS, to purchase, at firm unit prices, quantities, as may be required, of printing of grade book forms, for Stores and Mail Distribution stock, during the term of the bid, effective July 1, 2002, through June 30, 2003, as follows:

1. ELAN PUBLISHING COMPANY, INC.
P.O. BOX 683
MEREDITH, NH 03253 ESTIMATE \$17,736.88
OWNER: THOMAS A. POWER, C.E.O.

Low Unit Price: Item 1.

Total Low Unit Price: Items 2 and 3.

Item 1 – Class record book filler set @ \$.95 each.

Item 2 – Grade book filler package @ \$6.85 each.

Item 3 – Grade book filler package @ \$5.99 each.

(First Annual Renewal and Final Year of Contract)

2. Authorize Procurement and Materials Management to purchase up to the total estimated amount of \$17,736.88.

RHH/lja