

Personnel Management and Services  
Magaly C. Abrahante, Chief Personnel Officer

**SUBJECT: APPOINT AND ASSIGN:  
CHIEF BUDGET OFFICER  
FINANCIAL AFFAIRS/BUDGET**

On April 17, 2002, The School Board of Miami-Dade County, Florida, approved Board Item H-8, which waived the membership of the Interview and the Review Committees found in Section II, D. And F., School Board Rule 6Gx13- 4A-1.16, Assignment, Transfer, and Appointment-Non-School Site Administrative Positions, for the position of Chief Budget Officer, MEP pay grade 25.

The Chief Budget Officer is responsible for the management of the current budget, and the development of the future budget, under the direction of the Chief Financial Officer. The officer provides sound allocation procedures; develops an allocation handbook, audits and controls all personnel allocations throughout the school system. The officer is also responsible for managing districtwide student registrations, student and FTE reporting, and enhancements to the Integrated Student Information System (ISIS).

Details of this Board Agenda Item will be made available prior to the Board meeting of May 15, 2002.

MCA/mtp

H-5