

June 7, 2002

Paul R. Philip, Chief of Staff

**SUBJECT: DISMISSAL OF EMPLOYEE
PATRICIA A. HOLMES - SECURITY MONITOR
HORACE MANN MIDDLE SCHOOL**

On June 7, 2002, the Superintendent of Schools sent the following letter to Ms. Patricia A. Holmes:

I am exercising my responsibility as Superintendent of Schools and recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of June 19, 2002, that the School Board suspend you and initiate dismissal proceedings against you from your current position as Security Monitor, at Horace Mann Middle School, effective at the close of the workday, June 19, 2002 for just cause, including, but not limited to: excessive absenteeism; abandonment of position; willful neglect of duty; and violation of School Board Rule 6Gx13-4A-1.21, Responsibilities and Duties. This action is taken in accordance with Sections 230.03(2), 230.23(5)(f), 231.3605, 231.44, and 447.209, Florida Statutes.

If you wish to contest your suspension and dismissal, you must request a hearing in writing within 20 calendar days of the receipt of notice of the Board action, in which case, formal charges will be filed and a hearing will be held before an impartial hearing officer.

RECOMMENDED: That effective June 19, 2002, at the close of the workday, the School Board suspend and initiate dismissal proceedings against Ms. Patricia A. Holmes, Security Monitor, at Horace Mann Middle School, pending the outcome of a hearing, if requested.

PRP:vmb