

Financial Affairs
Richard H. Hinds, Chief Financial Officer

**SUBJECT: REQUEST FOR AUTHORIZATION TO RENEW BOARD'S COMMERCIAL
GENERAL LIABILITY FACILITIES USE POLICY**

To provide the community access to Board owned properties, and to insulate it against risk of loss while those building are being utilized, the Board carries a Commercial General Liability Facilities Use policy. The program provides general liability insurance coverage, including bodily injury and property damage, providing \$500,000 per occurrence/general aggregate, subject to a \$250 per claims deductible, and \$5,000 medical payments.

Pursuant to the provisions of School Board Rule 6Gx13- 1D-1.10, Use of School Facilities - Application and Approval, a renter of school board facilities shall provide a certificate of insurance showing evidence of Commercial General Liability Insurance, with minimum limits of \$300,000 per occurrence.

If the renter does not have Commercial General Liability Insurance, then the renter can procure such insurance through the Board-provided Facilities Use Insurance Policy, if available. The renter will be referred to the Office of Risk and Benefits Management for processing.

The Board's policy is written with a minimum and deposit premium paid by the Board. This minimum for policy year 7-1-01 – 7-1-02 was \$8,025. Those renters who choose to purchase coverage through the Board's Facilities Use Policy, are charged premiums, based upon the type of event occurring. These premiums are collected from the renters by the Office of Risk and Benefits Management and deposited into an established Board account to offset the Board's premium cost.

The renewal of this program, effective July 1, 2002 requires a minimum and deposit premium of \$10,035. Additionally, the types of events and associated premiums which will be charged to the entity renting School Board facilities have changed. Events are categorized by Class I, II, and III, with the premium charged for the events increasing by class. For example, an entity renting Board facilities for antique or art shows will cost less than for an entity who rents Board facilities for an event which includes food concessions. Additionally, the number of events which are excluded by the policy, and as such, would not be allowed by an entity renting a Board facility, unless they can procure their own insurance coverage, have been increased to include aircraft or balloon events, circus and carnivals, and boxing, wrestling, hockey and contact karate and pro sporting events.

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A detailed listing of premiums charged by event class and number of attendees, as well as utilization of the policy from the most current year. will be provided Board as backup information to this item.

RECOMMENDED: That The School Board of Miami-Dade County, Florida authorize renewal of its Commercial General Liability Facilities Use Policy with American Heritage Insurance Company (A.M. Best A+ XV), through Arthur J. Gallagher & Co., effective July 1, 2002 to July 1, 2003, with a minimum and deposit premium of \$10,035, subject to the provisions of the policy outlining premium charges for events based upon Class I, II, and III, based upon number of attendees/admissions.

RHH:sc