

Personnel Management and Services  
Magaly C. Abrahante, Chief Personnel Officer

**SUBJECT: REQUEST FOR AUTHORIZATION TO ENTER INTO A CONTRACTUAL AGREEMENT - CHIEF FINANCIAL OFFICER DESIGNATE, FINANCIAL AFFAIRS, MIAMI-DADE COUNTY PUBLIC SCHOOLS**

The following recommendation is made in accordance with Board Rule 6Gx13- 4A-1.15.

Conditions of the employment contract for the position of Chief Financial Officer Designate, Miami-Dade County Public Schools, provide for an employment term of October 21, 2002 to June 30, 2003 to be renewed annually on June 30<sup>th</sup> of each year upon approval of the Board. The contract also provides for the individual to be granted sick leave as provided to managerial exempt personnel, and twenty four (24) vacation days. The employee shall be entitled to membership in the Florida Retirement System in the Senior Management Classification as required by Florida Retirement System Rule 22B-1.004.

The employment contract may be terminated by the Board for just cause as enumerated in Florida Statute 231.36 or applicable Florida law or upon thirty (30) days written notice prior to the June 30<sup>th</sup> renewal date.

**Mr. George M. Burgess**, is recommended for appointment to the contracted position of Chief Financial Officer Designate, Miami-Dade County Public Schools. Mr. Burgess received a Bachelor of Arts in Public Management on May 17, 1980, and a Master of Public Administration on August 20, 1982 from the University of Maine, Orono, Maine. From 1983 to 1992, Mr. Burgess was Budget Coordinator and Administrative Assistant/Budget Analyst, Miami-Dade County, Office of Management and Budget. From 1993 to 1998, he was Deputy Budget Director, Miami-Dade County, Office of Management and Budget. Since 1998 to the present, Mr. Burgess has been Assistant County Manager, Miami-Dade County, Office of the County Manager, his present position. Mr. Burgess will be assigned to transition with the current Chief Financial Officer, Financial Affairs, who will retire on June 30, 2003 as a result of the Deferred Retirement Option Program (DROP).

Mr. Burgess is recommended for employment effective October 21, 2002 or as soon thereafter as can be facilitated for the period through June 30, 2003, at an annual salary of \$188,000.

**REPLACEMENT**

This recommendation is the direct result of the Board-approved advertisement and selection process.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, appoint **Mr. George M. Burgess** to the contracted position of Chief Financial Officer Designate, and assign to the Office of Financial Affairs, effective October 21, 2002, or as soon thereafter as can be facilitated, at an annual salary of \$188,000 through June 30, 2003.

MCA/mtp