

Office of Superintendent of Schools
Board Meeting of September 12, 2002

August 28, 2002

Business Operations
Facilities Planning
Ana Rijo-Conde, AICP, Facilities Planning

SUBJECT: AUTHORIZATION TO EFFECTUATE A REDUCTION OF LEASED OFFICE SPACE AND ACHIEVE COST SAVINGS BY NEGOTIATING AND EXECUTING A LEASE AGREEMENT WITH BISCAYNE MANAGEMENT CORPORATION FOR ADMINISTRATIVE OFFICE SPACE AT THE 1444 BISCAYNE BOULEVARD BUILDING AND CANCELING THE LEASE AGREEMENT FOR THE 4300 BISCAYNE BOULEVARD BUILDING

COMMITTEE: FACILITIES PLANNING AND CONSTRUCTION

District staff is in the process of finalizing the terms and conditions of the agreements. Information will be distributed to the Board prior to September 12, 2002.

MMC:svl