

Dr. Marta Perez, Member

SUBJECT: THAT THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA, DIRECT THE SUPERINTENDENT TO INITIATE RULE MAKING PROCEEDINGS TO AMEND SCHOOL BOARD RULE 6GX13-7E-1.03 AS FOLLOWS AND DELETE SECTION III. A. OF SCHOOL BOARD RULE 6GX13-7E-1.02

NEW AND EXISTING EDUCATIONAL FACILITIES—IDENTIFICATION PLAQUES AND COMMEMORATIVE GIFTS

- A. Purpose - The purpose of this rule is to establish criteria and procedures for placement of dedication plaques and the placement of commemorative plaques, monuments, markers, sculptures, signs, or other improvements to facilities placed in remembrance of a person or event, or to enhance and promote the educational purpose.
- B. All major building projects will be identified by suitable plaque(s) identifying the major project, date of award, the names of the Board members, Superintendent of Schools, the architectural firm and the general contractor.
 - 1. The plaque shall be provided within the construction project.
 - 2. The plaque shall comply with the design criteria and master specifications.
 - 3. Dedication plaques are not subject to the application and review process.
- C. Application Review and Process – When a community group, business entity or individual wishes to provide a commemorative gift to a school, an application will be completed and submitted to the school.
 - 1. The application shall be reviewed and recommended for acceptance to the Region Superintendent by the school faculty, and if approved shall be submitted to the Associate Superintendent, who shall submit the application to a committee of region superintendents.

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2. All applications will be reviewed by a committee of region superintendents and recommended to the Board by the Associate Superintendent of Schools.
3. After approval by the Board, the commemorative may be accepted by the school.

D. Application - Each application to the board must contain:

1. The name of the individual or organization donating the gift, the purpose of the gift and how it promotes the educational purpose.
2. A written description of the commemorative plaques, marker, sculpture, or other permanent improvements to facilities, including materials and inscriptions.
3. Where the gift constitutes an improvement such as a plaque, bench, sign, or other permanent improvement, the application shall include a scale drawing of the commemorative.
4. For a sculpture, sign, or other similar permanent construction improvements, a legal description of the location and schematic site plan and drawing to scale showing the relationship of the gift to adjacent buildings or other structures is required for review by the building department.
5. The application shall include an estimate of any costs expected to be borne by the Board for the installation of the gift, and the estimated cost of annual maintenance of the gift.
6. Failure to submit a complete application will result in denial of the application without prejudice.

E. Restrictions

1. Materials and methods of installation of the commemorative must meet the design criteria standards approved by the Board for school construction.
2. Plaques shall be cast aluminum or bronze.

3. Where Board members names appear on a plaque or dedication signage, all members sitting at the time of the approval of the plaque, shall be included.
 4. Plans shall be reviewed by the Building Department for compliance with the building codes where applicable. Costs for plans review and installation shall be borne by the donor.
- F. After approval of the application by the Board, the donor may proceed with submission of the commemorative drawings for review for code compliance by the Building Department, where applicable.

**ACTION PROPOSED BY
DR. MARTA PEREZ:**

That The School Board of Miami-Dade County, Florida, direct the Superintendent to initiate rule making proceedings to amend School Board rule 6Gx13-7E-1.02 and delete section III. A. of School Board rule 6GX13-7E-1.02.

