

Business Operations
Facilities Operation and Legislative Support
Suzanne A. Marshall, Administrative Director

**SUBJECT: COMMISSIONING OF BROWN & BROWN ARCHITECTS TO PERFORM ARCHITECTURAL/ENGINEERING SERVICES FOR THE FOLLOWING RE-ROOFING PROJECTS AT BARBARA HAWKINS ELEMENTARY, LAKE STEVENS ELEMENTARY AND MADIE IVES ELEMENTARY
PROJECT NUMBERS A0835, A0836 AND A0837**

COMMITTEE: FACILITIES PLANNING AND CONSTRUCTION

Staff has completed the selection process for a Project Architect to perform architectural/engineering services for three (3) re-roofing projects at Barbara Hawkins Elementary, Lake Stevens Elementary and Madie Ives Elementary.

Eleven (11) firms applied and seven (7) firms were interviewed by the A/E Service Committee. Of these seven (7) firms, the following firm was selected:

Brown & Brown Architects

Negotiations with Brown & Brown Architects have been successfully completed.

The negotiated lump sum fee is \$117,500, with an estimated combined construction cost of \$2,105,800. This fee represents approximately 5.58% of the construction cost. The multiplier for hourly compensation was limited to 2.45 for extra work. Additional lump sum fees were negotiated for the following services: a) \$7,530 for site assessment/verification process; b) \$10,500 for reproduction of Board requested contract documents; and c) a not to exceed fee of \$45,000 for independent testing services.

At the Board's option, the A/E will provide 200 site visits for a fee of \$88,000 for the duration of the construction process.

The Project Architect will maintain at least a \$1,000,000 Professional Liability Insurance policy, with a not to exceed deductible of \$15,000. The Principals/Owners for Brown & Brown Architects are Maida P. Brown and William F. Brown, Jr.

RECOMMENDED:

That The School Board of Miami-Dade County, Florida, commission the firm of Brown & Brown Architects to perform architectural/engineering services for the re-roofing projects at Barbara Hawkins Elementary, Lake Stevens Elementary and Madie Ives Elementary Schools, at a combined estimated construction cost of \$2,105,800, for the following considerations:

- 1) lump sum fee of \$117,500, which represents approximately 5.58% of the construction cost;
- 2) additional lump sum fees for: a) \$7,530 for site assessment/verification process, b) \$10,500 for reproduction of Board requested contract documents; and c) a not to exceed fee of \$45,000 for independent testing services;
- 3) at the Board's option, the A/E will provide 200 site visits for a fee of \$88,000 for the duration of the construction process;
- 4) the multiplier for hourly compensation was limited to 2.45 for extra work; and
- 5) the Project Architect will maintain at least a \$1,000,000 Professional Liability Insurance Policy, with a not to exceed deductible of \$15,000.

NAD:rr