

Business Operations  
Larry W. Stanearth, Chief Business Officer

**SUBJECT: AUTHORITY TO AMEND THE AGREEMENT WITH REYNOLDS, SMITH AND HILLS, INC., AS PROJECT ARCHITECT FOR THE ADDITION PROJECT AT HOWARD D. MCMILLAN MIDDLE SCHOOL  
PROJECT NO. A0821**

**COMMITTEE: FACILITIES PLANNING AND CONSTRUCTION**

On August 21, 2002, the Board commissioned the firm of Reynolds, Smith and Hills, Inc., as Design Criteria Professionals (DCP) or A/E for the addition project at Howard D. McMillan Middle School. The Legal Advertisement issued by the District for this project allows for the conversion from DCP to Project Architect of record. Staff is seeking the Board's authority to exercise this option.

Staff recommends the conversion from DCP to Project Architect to facilitate coordination of multiple projects at this school site and to expedite the design of this project by four to five months. In order to implement this conversion, the DCP's contract must be amended to include full architectural/engineering (A/E) services for this project.

Negotiations with Reynolds, Smith and Hills, Inc., to amend its existing agreement to serve as the Project Architect have been completed.

The net increase to the original fee is \$162,750 to develop Phase II/III 100% documents.

Original Fees (including Phase I)	\$ 138,000	} \$162,750
Credit to Delete DCP Services	(\$ 35,000)	
Lump Sum for full A/E Services (including Phases II/III)	\$ 173,750	
Additional Construction Administration	<u>\$ 24,000</u>	
	\$ 300,750	

The new total fee (i.e., \$300,750) for the Project Architect represents approximately 6.8% of the construction cost, currently estimated at \$4,426,272. This amended fee would not impact the overall project cost. Given that this fee would have ultimately been paid to the Design-Builder, this does not increase the total project cost.

In addition to the above, the A/E site visits will be reduced from the existing 85 visits for a fee of \$21,250, to the newly negotiated 56 visits for a fee of \$14,000, at the Board's option, for the duration of the construction process (estimated at 14 months).

The professional liability insurance coverage will be converted from a project-specific policy (at a reimbursable cost of approximately \$16,000 to the District) to a \$2,000,000 blanket Professional Liability Insurance policy, at no cost to the District, for the duration of the project.

All other terms and conditions of the A/E's existing contract shall remain in full force.

The Principals/Owners for Reynolds, Smith and Hills, Inc., are Leerie Jenkins and David Robertson. The firm is located at 6161 Blue Lagoon Drive, Suite 200, Miami, Florida.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, authorize an amendment to the agreement with Reynolds, Smith and Hills Inc., to include full architectural/engineering services for the addition project at Howard D. McMillan Middle School, under the above terms and conditions.

NAD:AD:tlm