

Business Operations
Larry W. Stanearth, Chief Business Officer

SUBJECT: AUTHORIZATION TO ENTER INTO A CONTRACT WITH UNICCO SERVICE COMPANY TO PROVIDE MANAGEMENT SERVICES FOR THE OFFICE OF FACILITIES MAINTENANCE OPERATIONS (OFO)

COMMITTEE: FACILITIES MANAGEMENT

The Miami-Dade County School Board, at its meeting held on July 10, 2002, Agenda item (replacement A-4), authorized the Superintendent to issue a Request For Proposals from private maintenance management firms to provide services for the Facilities Maintenance Operations Department. The Board also approved a Selection Committee to review the proposals for approval by the Superintendent and subsequent submission to the School Board for the final approval.

The Bureau of Procurement and Materials Management issued the Request for Proposals with a due date of August 15, 2002 for opening of proposals. The due date was later changed to August 29, 2002 to allow additional information in response to questions received by the Superintendent from prospective proposers.

A meeting of the Selection Committee to evaluate the Request For Proposals was held on October 25, 2002. A total of five proposals were presented for consideration. After significant discussion, a motion was passed to recommend three firms to be invited for oral presentation, i.e., 1) Aramark Service Master, 2) Sodexo America, LLC, and 3) UNICCO Service Company. On November 22, 2002 a meeting composed of the selection committee members was called to hear presentations from the three aforementioned companies. Based on the discussion, the committee chose to recommend UNICCO Service Company as first choice and Sodexo America, LLC as an alternate in case the District staff and UNICCO Service Company representatives could not agree on the scope of work and costs associated with the final plan.

The Chief Business Officer, the District Director for the Office of Maintenance Operations, the union leadership representing DCSMEC, DCSAA, and AFSCME memberships and Dr. Ralph Lewis, serving as chair, have invested considerable amounts of energy and time in delineating the scope of work, and the deliverables at completion of various phases.

This item will be presented to Board Members, the Recording Secretary to the Board and placed on file in the Citizen Information Center prior to the meeting of March 12, 2003.