

Mayco Villafaña, Chief Communications Officer

**SUBJECT:       REQUEST FOR AUTHORIZATION TO HOST A TECHNOLOGY LEADERSHIP SYMPOSIUM FOR PRINCIPALS AND TO ENTER INTO CONTRACTUAL AGREEMENTS WITH SHERATON BISCAYNE BAY HOTEL AND ITS REQUIRED SUBCONTRACTORS WITH AN ESTIMATED COST OF \$40,000**

**] Revised**

A wealth of evidence demonstrates that instructional technology integration is most influenced by a principal's leadership. The Miami-Dade County Public Schools' Technology Leadership Symposium for Administrators will provide an opportunity for principals to sharpen technology leadership skills and build concrete visions of effective technology integration at school sites. The symposium will offer seminars on national technology standards for students, teachers, and administrators as well as address national and state technology-related expectations.

Authorization is requested to host the Technology Leadership Symposium on October 17, 2003. Authorization is also requested to enter into contractual agreements with the Sheraton Biscayne Bay Hotel and its required subcontractors, with a cost not to exceed \$40,000. Subcontractors may be required to provide audio visual services, parking services, Internet access, and food services. Vendor support will meet the estimated cost of the symposium.

The appropriation for this item will be included in the Special Revenue Fund Miscellaneous of the 2003 – 2004 Tentative Budget to be recommended for adoption in July 2003 under Fund 0821, Function 9100, Program 9843, Object 5390, Location 9629.

No local funds required.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, authorize the Superintendent to:

1. host a Technology Leadership Symposium for Administrators; and
2. enter into contractual agreements with Sheraton Biscayne Bay Hotel and its required subcontractors for October 17, 2003, to provide facilities and services for the symposium with a cost not to exceed \$40,000.

The appropriation for this item will be included in the 2003-2004 Tentative Budget to be recommended for adoption in July 2003.

No local funds required.

**I-1**