

Financial Affairs
George M. Burgess, Chief Financial Officer

SUBJECT: REQUEST FOR AUTHORIZATION TO RELEASE REQUEST FOR PROPOSAL (RFP) # 159-CC10, MEDICAL CONSULTING SERVICES AND HEALTH PLAN OMBUDSMAN

COMMITTEE: FINANCIAL AND BUSINESS SERVICES

At the Board meeting of December 11, 2002, the Board authorized release of Request For Proposal (RFP) # 066-CC10, Medical Consulting Services and Health Plan Ombudsman, to seek competitive proposals for these services which include:

- American with Disabilities Act (ADA)
- Return To Work and Light Duty Assignments for Workers' Compensation Claimants
- Family Medical Leave Act (FMLA)
- Sick Leave, Hardship Leave, and Return To Work

At the regularly scheduled bid opening of February 4, 2003, one proposal was received in response to the RFP. At the Board meeting of March 12, 2003, the Board rejected the one received proposal, based upon the information that the specifications would be revised and the RFP issued again. The specifications have now been revised to include requested services of the creation of a panel of physicians to provide fitness for duty medical services for the Office of Professional Services. Additionally, it is anticipated that the RFP will be advertised in both the Miami-Dade County and Broward County Medical Association monthly journals.

The Board's current contracts with its Medical Consulting Firm, Physician Consultant Services, Inc., and its Health Plan Ombudsman, Robert W. Fleigleman, M.D. will expire on May 31, 2003. In order to keep the current level of services in place, staff is recommending that the current contract with Physician Consultant Services, Inc. be extended through June 30, 2003 at existing rates. Staff originally wanted to recommend an extension of 90 days, however, Physician Consultant Services, Inc.'s Professional Liability Insurance will expire on July 1, 2003, and they are unwilling to renew this coverage without a new contract in place. As a result, there will be a period of time when the Board does not have a medical consultant contract in place.

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The Ombudsman contract with Dr. Fleigelman does not currently have any pending items, therefore, it is recommended that the contract with him be allowed to expire, with the need for those services to be included in the new contract to be awarded at a future Board meeting. We expect to submit a recommended contract to the Board no later than the Board meeting of September 10, 2003.

Pursuant to School Board Rule 6Gx13- 3F-1.022, Professional Services Contracts for Insurance or Risk Management Programs - Policy, an Ad-Hoc Insurance Committee will review received proposals, and make recommendations which will be taken to the Board at a future Board meeting. The Ad-Hoc Insurance Committee will consist of the following:

- Ms. Betsy Kaplan (Board Member appointed by Chair on 12-11-02)
- Chief Financial Officer
- Chief Personnel Officer
- Chief of Staff
- Risk and Benefits Officer
- Administrative Director, MWBE & Related Services
- Assistant Superintendent, Office of Professional Standards

Additionally, a representative from the Board Attorney's Office, the Office of Procurement Management, and the Board's Employee Benefit Consulting Firm will serve as non-voting resource persons to the Ad-Hoc Committee.

Funding for these contracts are included in the General Fund of the 2002-2003 Adopted Budget, and will be included in the General Fund of the 2003-2004 Adopted Budget.

Copies of the RFP are being sent to the Board Members under separate cover and are available at Citizens Information.

- RECOMMENDED: That The School Board of Miami-Dade County, Florida:
1. authorize the Superintendent to issue Request For Proposal (RFP) # 159-CC10, Medical Consulting Services and Health Plan Ombudsman;
 2. approve the Ad-Hoc Committee, and
 3. authorize the extension of the current contract with Physician Consultant Services, Inc., from June 1, 2003 through June 30, 2003, at existing rates of \$275 per hour, subject to a maximum cost per case of \$5000.

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