

Mercedes Toural, Chief Education Officer  
and Deputy Superintendent of Schools

**SUBJECT:           REQUEST AUTHORIZATION TO ENTER INTO A CONTRACTUAL AGREEMENT WITH H. J. RUSSELL & COMPANY IN WHICH MIAMI-DADE COUNTY PUBLIC SCHOOLS WILL PROVIDE APPLIED TECHNOLOGY, BASIC SKILLS TRAINING, AND RELATED SERVICES FOR RESIDENTS OF THE SCOTT/CARVER AREA**

**COMMITTEE:       EDUCATION AND SCHOOL OPERATIONS**

In August 1999, Miami-Dade County was awarded a \$35-million HOPE VI grant by the United States Department of Housing and Urban Development (USDHUD). The grant was awarded to facilitate the implementation of the Miami-Dade HOPE VI Revitalization Program. Miami-Dade County Public Schools (M-DCPS) was one of twelve agencies selected to provide services to residents of the Scott/Carver area.

H. J. Russell & Company is serving as the HOPE VI Program Manager, providing development management services for the implementation and completion of a USDHUD approved HOPE VI Revitalization Plan. The target area for HOPE VI is defined as the area bounded by NW 79<sup>th</sup> Street on the north, NW 62<sup>nd</sup> Street on the south, NW 17<sup>th</sup> Avenue on the east, and NW 27<sup>th</sup> Avenue on the west. H. J. Russell & Company will advise and assist the Miami-Dade Housing Agency with the coordination/supervision of all activities related to the Revitalization Plan, including design, construction, and all supportive services and activities over the remaining three-year life of the program.

H. J. Russell & Company will also be responsible for the procurement, supervision, and coordination of all self-sufficiency service providers, including, but not limited to, service providers for job training, job placement, job creation, transportation to jobs, clothes for jobs, business development, remedial education, computer training, home ownership training, day-care, after-school care, post-employment training and skills building, post-employment case management, and other programs specified in the Community and Supportive Services Work Plan.

The contractual agreement delineates the reimbursable scope of services and compensation that M-DCPS will receive for successfully performing the scope of work outlined in the contract.

M-DCPS will receive funds, in an amount not to exceed \$63,000, which will be used for direct reimbursement costs to adult/technical education centers for reimbursable expenses, effective July 1, 2003 through June 30, 2004. The expenses shall include, but are not

limited to, applied technology and basic skills training; testing; transportation; child care; student books, supplies, uniforms, tools; and student identification cards.

The Program Manager of H.J. Russell & Company is Mr. Jay M. Shavin.

There are no additional costs associated with this item since implementation of this initiative is provided by the existing Workforce Development Funds.

**RECOMMENDED:**

That The School Board of Miami-Dade County, Florida, authorize the Superintendent to:

1. enter into a contractual agreement with H. J. Russell & Company to provide applied technology, basic skills training and related services for residents of the Scott/Carver area, effective July 1, 2003 through June 30, 2004; and
2. receive reimbursements of expenditures, in an amount not to exceed \$63,000, for services performed.

GMK/CR/NJP:jlb