

Financial Affairs
George M. Burgess, Chief Financial Officer

SUBJECT: AWARD BID NO. 074-CC08 – PAPER: LASER PRINTER

COMMITTEE: BUSINESS AND FINANCIAL SERVICES

The purpose of this bid, opened on March 25, 2003, is to establish a contract, to purchase, at firm unit prices, quantities, as may be required, of laser printer paper, for Stores and Mail Distribution stock. This is a term bid which states that the Board may purchase quantities, as may be required, at the unit price bid, but is not obligated to purchase any guaranteed amount. Of 14 vendors sent bid forms or card notices of this advertised bid 6 responded, with 6 bids meeting specifications.

Current pricing was benchmarked against The School Board of Broward County, Florida, and the State of Florida contract, which shows a savings of approximately \$118,000 to the District.

Fund Source
0100 - General

M/WBE Eligibility
None

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **AWARD** Bid No. 074-CC08 – PAPER: LASER PRINTER, to purchase, at firm unit prices, quantities, as may be required, of laser printer paper for Stores and Mail Distribution stock, effective June 18, 2003, through December 18, 2004, as follows:

1. UNISOURCE
8150 N.W. 76 AVENUE
MIAMI, FL 33166 ESTIMATE \$404,040
OWNER: CHUCK TUFANO, PRESIDENT

Low Unit Price: Item 1.

Item 1 - Paper for the laser printer, unruled @ \$15.60 per carton.

2. Authorize Procurement Management Services to purchase up to the total estimated amount of \$404,040.