

June 25, 2003

Paul R. Philip, Chief of Staff

SUBJECT: REQUEST FOR APPROVAL OF THE TENTATIVE BOARD MEETING
SCHEDULE FOR 2004

COMMITTEE: EDUCATION AND SCHOOL OPERATIONS

Each year, as a part of the Board's November organization meeting, a schedule of School Board meetings is approved for a one-calendar-year period, beginning with the upcoming January. This year, for example, when the Board meets on Tuesday, November 19, 2003, it will give final approval to the recommended meeting schedule for January-December 2004.

Consistent with past practice, and in order to aid District planning efforts, staff is proposing that the Board give advance tentative approval to meeting dates through December 2004. By the Board tentatively approving a schedule of meeting dates at this time, planning for the many district wide activities which occur throughout the 2003-2004 school year may begin. This then places Board members and staff in a better position to plan their own calendars of activities and avoid schedule conflicts.

In projecting Board meeting dates through the end of 2004, staff considered: (1) the pattern of Board meeting dates from previous years; (2) the Board's 2003-2004 adopted school calendar, including holidays and recess periods; (3) legislatively mandated window periods for such special meetings as budget public hearings; (4) projected dates of major state and national professional association meetings and/or conventions which Board members may be attending; and (5) major religious holidays.

Considering that the dates for September-December 2003 meetings have already been approved by the Board, the tentative dates projected for January-December 2004 School Board meetings are as follows:

January 14	April 26*	July 26**	November 16****
February 11	May 19	August 18	November 17
March 17	June 16	September 8***	December 16
April 14	July 14	October 20	

* Attendance Boundary Public Hearing Only
** Budget Public Hearing Only
*** Regular meeting/Second Budget Public Hearing
**** Organization Meeting

Staff will return to the Board at the November 16, 2003, organization meeting for final adoption of the 2004 calendar of School Board meetings.

RECOMMENDED:

That The School Board of Miami-Dade County, Florida, tentatively approve for planning purposes, the following schedule of Board meeting dates for the period January-December 2004; January 14, February 11, March 17, April 14, April 26 (attendance boundary hearing only), May 19, June 16, July 14, July 26 (first budget public hearing), August 18, September 8 (regular meeting/second budget public hearing), October 20, November 16 (organization meeting), November 17, and December 16. The final listing of meeting dates for 2004 will be established by the Board at the 2003 organization meeting scheduled for Tuesday, November 20, 2003.