

Office of Human Resources
Marjorie H. Adler, Chief Personnel Officer

**SUBJECT: APPOINTMENTS AND ASSIGNMENTS OF MANAGERIAL EXEMPT
PERSONNEL FOR CANDIDATES NEW TO THE SCHOOL DISTRICT**

The following recommendations are made in accordance with Board Rules 6Gx13- 4A-1.16, and 6Gx13- 4A-1.161. The recommended appointments reflect assignment of managerial exempt personnel for candidates that are new to the District. Assignments of personnel and appointments of managerial exempt staff are a direct result of the Board-approved advertisement and selection process.

REVISED

Mr. J. E. "Jack" Surash, P.E. is recommended for appointment to the open, budgeted position of Chief Business Officer, pay grade 27, Business Operations. Mr. Surash received a Master of Engineering, Mechanical Engineering (Energy Management), from Texas A&M University, Texas in 1980. In 1976 he received a Bachelor of Science, Mechanical Engineering, from the University of Rochester, New York, and in 2000 he completed the Advanced Management Program at Duke University, North Carolina. Mr. Surash was a Commanding Officer/Chief Executive Officer with the Naval Mobile Construction Battalion Seven, Gulfport, Mississippi from 1995 through 1997. From 1997 through 1999 he was a Civil Engineer Corps Community Manager/ Senior Detailer with the Naval Personnel Command, Washington, D.C. From 1999 through 2001 he was a Commanding Officer/Chief Executive Officer with the Navy Public Works Center and Navy Region Southwest, San Diego, California, and from 2001 to the present, he is a Deputy Assistant Chief of Civil Engineers and Director of Seabee Readiness with the Naval Facilities Engineering Command, Washington, D.C.

ADDED

Mr. Jose M. Martinez is recommended for appointment to the open, budgeted position of Executive Director, Support Operations, pay grade 22, Procurement Management Services. Mr. Martinez received a Master Degree in Business Administration, from Florida International University, Miami, Florida, on April 15, 2000. On June 5, 1968 he received a Master of Science Degree specializing in Mechanical Engineering from the University of Miami, Coral Gables, Florida, and on May 29, 1966 he received a Bachelor of Science Degree specializing in Engineering, from Gonzaga University, Spokane, Washington. Mr. Martinez has served as a Sizewell-B Project Manager and Engineering Manager in the Westinghouse Electric Corporation, Nuclear Equipment Divisions, Monroeville, Pennsylvania, from 1976 through 1986. From 1986 through 1998 he served as a Product Assurance Manager, and Technical

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Services and Product Assurance Manager, at the Westinghouse Electric Corporation, Power Generation Business Unit, Pensacola Plant, Florida. He was a lead consultant with QP Group Americas, Parsippany, New Jersey, from 2000 through 2003. Presently, Mr. Martinez is Vice President Purchasing and Supply Chain, Cable and Wireless Panama, City of Panama, Republic of Panama.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, appoint:

1. **Mr. J. E. "Jack" Surash** to the open, budgeted position of Chief Business Officer, pay grade 27, Business Operations, effective as soon thereafter after August 21, 2003; and] ADDED
2. **Mr. Jose M. Martinez** to the open, budgeted position of Executive Director, Support Operations, pay grade 22, Procurement Management Services, effective August 21, 2003, or as soon thereafter as can be facilitated.

MHA/mtp