

Office of Human Resources  
Marjorie H. Adler, Chief Personnel Officer

**SUBJECT: APPOINTMENTS AND ASSIGNMENTS OF MANAGERIAL EXEMPT AND PROFESSIONAL AND TECHNICAL PERSONNEL FOR CANDIDATES NEW TO THE SCHOOL DISTRICT**

The following recommendations are made in accordance with Board Rules 6Gx13- 4A-1.16, 6Gx13- 4A-1.161, and the Miami-Dade County Public Schools/Dade County Schools Administrators' Association labor contract. The recommended appointments reflect assignments of managerial exempt and professional and technical personnel for candidates that are new to the District. Assignments of personnel and appointments of managerial exempt, professional, and technical staff are a direct result of the Board-approved advertisement and selection process.

**Mr. Edward Marquez, C.P.A.** is recommended for appointment to the open, budgeted position of Chief Financial Officer, pay grade 27, Office of Financial Affairs. Most recently, Mr. Marquez has served as Senior Vice President for First Southwest Company, Miami, Florida, from 1998 to the present. He is a graduate of Florida International University, Miami, Florida. From 1977 through 1996, Mr. Marquez served in various capacities for Miami-Dade County Government, Miami, Florida. His assignments included Audit Manager, from 1977 through 1980, Assistant Controller, from 1980 through 1983, Controller from 1983 through 1986, and Finance Director, from 1986 through 1996. In November 1996, Mr. Marquez was hired as City Manager for the City of Miami, Miami, Florida, for the purpose of stabilizing and improving the financial state of the City. He is a Certified Public Accountant with the State of Florida and a General Securities Representative. Mr. Marquez has taught for the University of Miami's Graduate School of Business Administration and lectured for Florida International University's Institute of Government.

**Mr. Joseph F. Cardelle** is recommended for appointment to the open, budgeted position of Temporary Manager III, Data Analysis, pay grade 39, MDCPS Police General Investigative Unit. Mr. Cardelle received a Bachelor of Science Degree from the Union Institute, Cincinnati, Ohio, on March 31, 1997. Mr. Cardelle served as an Account Executive in the Humana Healthcare, Miami, Florida from 1984 through 1986. From 1986 through 1996 he served as a Customs Officer WAE, with U.S. Customs, Miami, Florida, and Technical

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Lead/Sr. Programmer Analyst with Amadeus, Miami, Florida and from 1996 through June 2003 he served as Senior Manager IT, for Ryder System, Inc.

**Ms. Rosaline B. Linares** is recommended for appointment to the open, budgeted position of Clinical Officer, pay grade 20, Employee Assistance Program. Ms. Linares received a Bachelor of Arts in Psychology with a Minor in Criminal Justice from Florida International University, Miami, Florida in April 1993, and on April 18, 1997 she received a Master of Science in Counselor Education from Florida International University, Miami, Florida. Ms. Linares is a Certified Domestic Violence Assessor/Facilitator and a Licensed Mental Health Counselor in the State of Florida. Additionally, she is a National Certified Counselor. Ms. Linares has served as a Foster Care Case Manager with the Department of Children and Families, Miami, Florida. Additionally, she has served as a Domestic Violence Counselor and a Domestic Violence Assessor/Group Facilitator with Families in Action, Inc., Miami, Florida. Her most recent employment is with the Advocate Program Inc., Miami, Florida, where she has served as a Staff Support Program Manager and a Clinical Supervisor.

**Ms. Emily Arcia, Ph. D.** is recommended for appointment to the open, budgeted position of Coordinator III, Compliance, pay grade 42, Civil Rights and Diversity Compliance. Dr. Arcia received a Bachelor of Arts in Education from the University of Florida, Gainesville, Florida, on August 13, 1975. On December 16, 1978 she received a Master of Science degree from the University of Missouri, Columbia, Missouri. On May 8, 1988 she received her Doctor of Philosophy degree from the University of North Carolina, Chapel Hill, North Carolina. Dr. Arcia has performed program evaluation and grant writing services for M-DCPS from 1999 to the present. Additionally, she has had extensive faculty and research appointments with various institutions such as Nova Southeastern University, Mount Sinai Medical Center, University of Miami, Duke University Medical Center and University of North Carolina, from 1988 through the present.

**Mr. Ramón Guillén, P.E.** is recommended for appointment to the open, budgeted position of Electrical Engineer, pay grade 42, Facility Design and Quality Control. Mr. Guillén received a Bachelor of Science in Electrical Engineering in 1961 and a Bachelor of Arts in Economics in 1979 from the University of Havana, Havana Cuba. Mr. Guillén served as Head of Automation Development in the Ministry of the Sugar Industry, Chief of Electrical Department and Power Plant Supervisor, in the Francisco Sugar Mill, and Assistant Engineer to Head of Construction Department in the Construction Enterprise of the Material of Construction Industry, Havana, Cuba. He served as an Electrical Inspector with Electrotech Enterprises, Inc., and as an Electrical Engineer with Spillis Candela DMJM, Johnson Hernandez Associates, Inc., and the General Services Administration, Miami-Dade County, Miami, Florida. Most recently he has served as an Independent Consultant providing his expertise to several projects.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, appoint:

1. **Mr. Edward Marquez, C.P.A.** to the open, budgeted position of Chief Financial Officer, pay grade 27, Office of Financial Affairs, effective October 5, 2003, or as soon thereafter as can be facilitated;
2. **Mr. Joseph F. Cardelle** to the open, budgeted position of Temporary Manager III, Data Analysis, pay grade 39, MDCPS Police, General Investigative Unit, effective September 11, 2003, or as soon thereafter as can be facilitated;
3. **Ms. Rosaline B. Linares** to the open, budgeted position of Clinical Officer, pay grade 20, Employee Assistance Program, effective September 11, 2003, or as soon thereafter as can be facilitated;
4. **Ms. Emily Arcia, Ph. D.** to the open, budgeted position of Coordinator III, Compliance, pay grade 42, Civil Rights and Diversity Compliance, effective September 11, 2003, or as soon thereafter as can be facilitated, and
5. **Mr. Ramón Guillén, P.E.** to the open, budgeted position of Electrical Engineer, pay grade 42, Facility Design and Quality Control, effective September 11, 2003, or as soon thereafter as can be facilitated.

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