

August 29, 2003

Merrett R. Stierheim, Superintendent of Schools

**SUBJECT:           COMPREHENSIVE DEFERRED MAINTENANCE NEEDS  
                      PROJECTS AND PRIORITIES  
                      FISCAL YEAR 2003-2004**

**COMMITTEE:       FACILITIES MANAGEMENT**

The Administration is pleased to submit a list of projects and priorities for implementation by Maintenance Operations in Fiscal Year 2003-2004 as part of the School District's overall program to address its comprehensive deferred maintenance needs. This is the end product of an inventory of maintenance needs by facility, both retrospective and prospective, and a subsequent process of prioritization based on the urgency and magnitude of those needs. Details of the analysis and rationale for the prioritization process will be transmitted to the Board under separate cover.

The list, which proposes a total of one hundred and ninety seven (197) projects at an estimated cost of \$56.1M, includes a broad spectrum of improvements at numerous schools ranging from major exterior paint, to roofing, electrical upgrades, HVAC replacements and fire safety. An additional appropriation of approximately \$11.8M is also proposed for miscellaneous maintenance projects, ranging from portable building moves to sewer system collection infrastructure and on-going fire safety improvements.

While the District's needs are greater than the available resources, this effort is a positive step in what I deem to be a more deliberate, responsible and organized process to tackle deferred maintenance needs, both short and long-term, and to achieve greater accountability and disclosure. It is also a good planning tool for determining future year allocations.

**RECOMMENDED:**       That The School Board of Miami-Dade County, Florida, accept the proposed list of deferred maintenance projects and priorities for implementation in Fiscal Year 2003-2004, as part of the School District's comprehensive deferred maintenance needs program.

MRS:ARC:aj