

Office of Human Resources
Marjorie H. Adler, Chief Personnel Officer

SUBJECT: REQUEST FOR AUTHORIZATION TO ENTER INTO CONTRACTUAL AGREEMENT - PROJECT SPECIALIST EMPLOYEE

The following recommendation is made in accordance with Article XI, Section 8, of the Miami-Dade County Public Schools M-DCPS/Dade County School Administrators' Association (DCSAA) labor contract.

Authorization is requested to enter into a contractual agreement for a Project Specialist Employee to assist the office of Capital Improvement Projects with several priority projects scheduled for completion. These projects include safety-to-life priorities, construction in support of the closed campus program, and the air conditioning of various gymnasiums, among others. These projects, as well as various new schools, additions, renovations, and remodeling are part of the ongoing five year Capital Outlay Plan. These projects have construction and phasing implications that will require increased project management resources to complete.

The salary amount shall remain in effect throughout the term of the contract and this employee is entitled to all rights and benefits provided for full-time probationary/ permanent employees in this bargaining unit.

The following individual is recommended to receive an employment contract as a Project Specialist under M-DCPS/DCSAA labor contract, effective September 11, 2003:

<u>NAME</u>	<u>TITLE</u>	<u>SALARY</u>	<u>EFFECTIVE DATES</u>
Saydel Mas	Project Specialist, Capital Improvement Projects	\$35,000.00	9/11/2003 - 6/30/2004

RECOMMENDED: That The School Board of Miami-Dade County, Florida, authorize the Superintendent to enter into a contractual agreement with **Mr. Saydel Mas**, Project Specialist, Capital Improvement Projects, effective September 11, 2003 through June 30, 2004, at a salary of \$35,000.00.

MHA/mtp