

Business Operations
J.E. Surash, P.E., Chief Business Officer

**SUBJECT: AMENDMENT TO AGREEMENT WITH J. BONFILL &
 ASSOCIATES, INC. AND PRECISION ENGINEERING &
 SURVEYING, INC. TO EXTEND LAND SURVEY SERVICES**

COMMITTEE: FACILITIES MANAGEMENT

On November 15, 2000, the Board commissioned the following firms to provide land surveying services for a three year term:

- J. Bonfill & Associates, Inc.
- Precision Engineering & Surveying, Inc.

The agreements with these firms will expire on November 15, 2003. Three other land surveying contract agreements expired on October 11, 2003. Currently, staff has received proposals in response to a new Request for Proposals (RFP) and is in the process of selecting new land surveying firms. Commissioning of new firms is targeted for the beginning of 2004. To effectively support ongoing and future design and construction projects, staff is requesting that the agreements with the referenced firms be extended for an additional four (4) month period. This action is requested to cover the time required to process, interview and select new firms. During the extended period all fees and contract terms would remain the same as in the original agreements.

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

- 1) extend the existing agreements due to expire on November 15, 2003 with J. Bonfill & Associates, Inc. and Precision Engineering & Surveying, Inc., for an additional four (4) month period. All items of the contract would remain the same as in the original agreement; and
- 2) authorize the Superintendent to provide written notification of this action to J. Bonfill & Associates, Inc., and Precision Engineering & Surveying, Inc.