

Financial Affairs
Edward Marquez, Chief Financial Officer

**SUBJECT: REPORT ON 5-YEAR ACTION PLAN FOR UP TO 3%, 5%, AND 10%
NON-SCHOOL SITE ANNUAL BUDGET REDUCTIONS**

At the School Board meeting of October 22, 2003, the School Board directed the Superintendent to prepare a Plan of Action Report to reduce non-school site budgets up to 3%, 5% and 10% each year for the next five years. Staff has prepared the 5-Year Action Plan Report, to be presented at a workshop on the morning of the December 10, 2003 Board meeting.

A copy of the 5-Year Action Plan Report will be transmitted to the Board under separate cover and placed on file in the Office of the Board Recording Secretary and the Citizen Information Center.

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

1. receive the Report on 5-Year Action Plan up to 3%, 5% and 10% Non-School Site Annual Budget Reductions;
2. adopt the Action Plan recommendations, including the proposed Business Guidelines;
3. direct staff to begin the implementation of the Action Plan Recommendations; and
4. bring back to the Board recommended budget reductions in non-school site and school site budgets at the Board Meeting of February 11, 2003.

**REPLACEMENT
G-1**