

Office of Human Resources
Marjorie H. Adler, Chief Personnel Officer

**SUBJECT: REQUEST FOR APPROVAL OF INSTRUCTIONAL PERSONNEL
 ASSIGNED TO TEACH OUT-OF-FIELD FOR THE PERIOD OF FEBRUARY
 28, 2004 THROUGH MARCH 27, 2004**

**COMMITTEE: LEGISLATIVE RELATIONS, PUBLIC RELATIONS AND PERSONNEL
 SERVICES**

Florida Board of Education Rule 6A-1.0503 (3), Definition of Qualified Instructional Personnel, requires that the School Board approve teachers assigned to teach out-of-field. To ensure that the District receives the highest levels of Florida Education Finance Program (FEFP) funding possible, instructional personnel requiring Board approval to teach out-of-field will be submitted to the Board as a Board Agenda Item on a monthly basis. Attached is the list of impacted instructional personnel for the period of February 28, 2004 through March 27, 2004.

The District, with support from ACCESS Centers, schools and Information Technology Services, closely monitors out-of-field assignments, as well as teachers on such assignments, to insure compliance with appropriate certification requirements and timelines. Said requirements and timelines are as follows:

- Individuals assigned to teach out-of-field must complete at least 6 semester hours of college credit or 120 inservice points toward in-field compliance each year. For Bachelor's degree level subjects, achievement of a passing score on the appropriate subject area examination earned since July 1, 2002 meets all requirements toward in-field compliance. All requirements toward in-field certification must be completed within three years.
- Out-of-field teachers assigned to teach English to Speakers of Other Languages (ESOL) must complete at least three semester hours of college credit or the equivalent toward the ESOL requirements within the first two calendar years from the date of the initial assignment. Additionally, three semester hours or the equivalent must be completed during each year thereafter until all requirements are completed.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, approve instructional personnel assigned to teach out-of-field for the period of February 28, 2004 through March 27, 2004.

MHA:cb

BASIC EDUCATION

ESE SPECIALIZED CENTERS

| <u>School</u> | <u>Employee#</u> | <u>Subject</u> |
|----------------------|-------------------------------|----------------|
| Jan Mann Opportunity | 263975 | Language Arts |
| TOTAL | ESE SPECIALIZED CENTER | 1 |

MIDDLE

| <u>School</u> | <u>Employee#</u> | <u>Subject</u> |
|------------------------|------------------|-------------------------------|
| Arvida Middle | 265210 | Middle Grades Mathematics |
| Charles R. Drew Middle | 241513 | Home Economics |
| Hammocks Middle | 267556 | Middle Grades General Science |
| Miami Lakes Middle | 260019 | Middle Grades General Science |
| Miami Lakes Middle | 226411 | Middle Grades Language Arts |
| TOTAL | MIDDLE | 5 |

SENIOR

| <u>School</u> | <u>Employee#</u> | <u>Subject</u> |
|---|------------------|--------------------|
| American Adult and Community Education Center | 212638 | Physical Education |
| American Senior High | 212537 | Drivers Education |
| Hialeah Miami Lakes Senior High | 265049 | Mathematics |
| Hialeah Senior High | 267422 | Health |
| Miami Springs Senior High | 266673 | Language Arts |
| TOTAL | SENIOR | 5 |

TOTAL BASIC EDUCATION

11

ESE EXCEPTIONAL STUDENT EDUCATION

ELEMENTARY

| <u>School</u> | <u>Employee#</u> | <u>Subject</u> |
|----------------------------------|------------------|----------------|
| Bel-Aire Elementary | 261523 | ESE |
| Dr. Gilbert L. Porter Elementary | 256917 | ESE |
| Hialeah Gardens Elementary | 247620 | Autism |
| Liberty City Elementary | 264698 | ESE |
| Rockway Elementary | 265956 | ESE |
| Santa Clara Elementary | 254402 | ESE |

TOTAL ELEMENTARY 6

MIDDLE

| <u>School</u> | <u>Employee#</u> | <u>Subject</u> |
|------------------------------|------------------|----------------|
| Charles R. Drew Middle | 242630 | ESE |
| John F. Kennedy Middle | 267505 | ESE |
| Palm Springs Middle | 267038 | ESE |
| South Miami Middle Community | 266152 | ESE |
| Southwood Middle | 229702 | ESE |

TOTAL MIDDLE 5

SENIOR

| <u>School</u> | <u>Employee#</u> | <u>Subject</u> |
|-------------------------|------------------|----------------|
| Miami Beach Senior High | 259130 | ESE |

TOTAL SENIOR 1

TOTAL ESE EXCEPTIONAL STUDENT EDUCATION 12

English to Speakers of Other Languages

ELEMENTARY

| <u>School</u> | <u>Employee#</u> | <u>Subject</u> |
|-----------------------------|------------------|----------------|
| Auburndale Elementary | 247032 | ESOL |
| Ben Sheppard Elementary | 253119 | ESOL |
| Ben Sheppard Elementary | 261540 | ESOL |
| Broadmoor Elementary | 249195 | ESOL |
| Campbell Drive Elementary | 246403 | ESOL |
| Christina M. Eve Elementary | 227747 | ESOL |
| Christina M. Eve Elementary | 259895 | ESOL |
| Colonial Drive Elementary | 267464 | ESOL |
| Linda Lentin Elementary | 217052 | ESOL |
| Linda Lentin Elementary | 219257 | ESOL |
| Linda Lentin Elementary | 266768 | ESOL |
| Miami Lakes Elementary | 229984 | ESOL |
| Natural Bridge Elementary | 264685 | ESOL |
| Natural Bridge Elementary | 265916 | ESOL |
| Pine Lake Elementary | 216816 | ESOL |
| Poinciana Park Elementary | 264408 | ESOL |

TOTAL ELEMENTARY 16

SENIOR

| <u>School</u> | <u>Employee#</u> | <u>Subject</u> |
|-------------------------|------------------|----------------|
| Miami Coral Park Senior | 193365 | ESOL |

TOTAL SENIOR 1

TOTAL English to Speakers of Other Languages 17

GIFTED EDUCATION

ELEMENTARY

| <u>School</u> | <u>Employee#</u> | <u>Subject</u> |
|-----------------------------|------------------|----------------|
| Carlos J. Finlay Elementary | 176192 | GIFTED |
| Fienberg Fisher Elementary | 245615 | GIFTED |
| Madie Ives Elementary | 267441 | GIFTED |

TOTAL ELEMENTARY 3

MIDDLE

| <u>School</u> | <u>Employee#</u> | <u>Subject</u> |
|------------------------------|------------------|----------------|
| Howard Doolin Middle | 248202 | GIFTED |
| Miami Lakes Middle | 266268 | GIFTED |
| Miami Springs Middle | 254096 | GIFTED |
| South Miami Middle Community | 246944 | GIFTED |

TOTAL MIDDLE 4

TOTAL GIFTED EDUCATION 7

TOTAL APPROVED WAIVERS FROM 02/28/04 - 03/27/04 47