

Rudolph F. Crew, Ed.D, Superintendent of Schools

**SUBJECT: REQUEST FOR AUTHORIZATION TO RENEW THE LOSS
 PREVENTION CONTRACT WITH GALLAGHER-BASSETT
 SERVICES, INC.**

COMMITTEE: INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS

At the School Board meeting of June 19, 2002, the Board authorized renewal of its contract with Gallagher-Bassett Services, Inc. for loss prevention services, effective July 1, 2002, pursuant to the provisions of RFP# 219-P-10. The terms of this contract provide for one loss prevention specialist on a dedicated full-time basis for a term of three years through June 30, 2005. The current annual fee for loss prevention services is \$160,133.

The services provided as part of this contract are a direct investment in the district's reduction of self-insured losses. While the district has a comprehensive Safety Program, the resources provided as part of this contract, in conjunction with the transfer of a staff member from the Safety Department to the Office of Risk and Benefits Management, provide education and safety training to district staff to reduce workers' compensation claims and third party lawsuits which stem from accidents and injuries. A major achievement which has occurred as a result of this contract is the execution and distribution of a comprehensive Water Safety Manual.

Although Gallagher-Bassett Services, Inc. provided a four-year contract extension, in order for the contract period to coincide with the Board's current contract with the Board's claims administration services contract, staff is recommending a one-year renewal at this time, which will allow for an analysis of the cost/benefits of having these loss prevention services provided by Board staff.

Objectives for the renewal contract include the following:

- *Identification and evaluation of the top ten worksites incurring losses to develop strategic loss prevention programs to reduce losses;*
- *Drafting of a districtwide safe driver plan;*
- *Physical hazards surveys of maintenance and transportation sites;*
- *Safety training for maintenance staff on aerial lifts and driver safety;*
- *Continued development and participation in the district's Vehicle Accident Review Board; and*

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- *Resuming of OSHA required training programs for district facilities*

Negotiated fees for the fiscal year 2005-2006 loss prevention contract reflect a 4% increase of the current fees, resulting in an annual fee, effective July 1, 2005 through June 30, 2006, of \$166,538.

RECOMMENDED:

That The School Board of Miami-Dade County, Florida authorize renewal of its contract with Gallagher-Bassett Services, Inc. for loss prevention services, pursuant to the provision of RFP# 219-P-10, effective July 1, 2005 to provide one loss prevention specialist on a dedicated full-time basis, for one year, with an annual fee of \$166,538.

The appropriation for this item will be included in the General Fund of the 2005-2006 Tentative Budget to be recommended for adoption in July, 2005.

RFC:sc