

Office of Human Resources  
Mariaelena Vidal, Human Resources Officer

**SUBJECT: APPOINTMENTS AND ASSIGNMENTS OF PERSONNEL NEW TO THE  
SCHOOL DISTRICT**

**COMMITTEE: SCHOOL SUPPORT ACCOUNTABILITY**

The following recommended appointments reflect assignments of personnel, including Managerial Exempt Personnel (MEP) and professional and technical personnel (DCSAA) to the District. The MEP and DCSAA recommendations are made in accordance with Board Rules 6Gx13- 4A-1.16, 6Gx13- 4A-1.61, and the DCSAA labor contract. The assignments and appointments of personnel may be as a result of the Board-approved advertisement and selection process or by a direct appointment of an individual who has demonstrated the specific qualifications and background applicable to the position.

**Ms. Melissa Latus** is recommended for appointment to the open budgeted position of District Supervisor Grants Administration, DCSAA pay grade 45, Intergovernmental Affairs/Grants Administration. Ms. Latus received a Bachelors' Degree from the Wake Forest University, Winston-Salem, North Carolina and a Masters' Degree from The American University, Washington, D.C.. Ms. Latus' work history includes Consultant, Grant Writing and Resource Development, Miami, Florida; Director of Grants, Miami Dade College, Miami, Florida; Area Coordinator for Individual Visitors, The Delphi International Group, Washington, D.C.; and Program Associate and Program Assistant, Academy for Educational Development, Washington, D.C..

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, effective January 19, 2006 or as soon thereafter as can be facilitated, appoint **Ms. Melissa Latus** to the open budgeted position of District Supervisor Grants Administration, DCSAA pay grade 45, Intergovernmental Affairs/Grants Administration.

MV:mtp

<b>SALARY RANGE</b>
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