

Business Operations
Ofelia San Pedro, Deputy Superintendent

SUBJECT: AWARD BID NO. 034-FF02 – PRINTING OF STUDENT CASE-MANAGEMENT FORMS

COMMITTEE: INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS

The purpose of this bid, opened on November 15, 2005, is to purchase printing of student case-management forms, at firm unit prices, as may be required, for Stores and Mail Distribution stock. This is a term bid which states that the Board may purchase quantities, as may be required, at the unit price bid, but is not obligated to purchase any guaranteed amount. Of 249 vendors sent bid forms or card notices of this advertised bid, 10 responded, with 7 bids meeting specifications and 3 no bids.

This is a custom-printed Miami-Dade County Public Schools form and cannot be benchmarked against another agency's contract. However, prices are lower when compared to the previous bid award.

Fund Source
0100 - General

M/WBE Eligibility
None

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **AWARD** Bid No. 034-FF02 – PRINTING OF STUDENT CASE-MANAGEMENT FORMS, to purchase, printing of student case-management forms, at firm unit prices, as may be required, for Stores and Mail Distribution stock, during the term of the bid, effective January 18, 2006, through January 17, 2007, as follows:

PRIMARY

1. BETTER BUSINESS FORMS
11620 S.W. 104 STREET
MIAMI, FL 33176
OWNER: PAUL HOGAN, PRESIDENT

Low Unit Price: Items 1 and 2.

Item 1 - Student case-management referral form @ \$49.73
per case.

Item 2 - Student case-management referral form @ \$50.86
per case.

SECONDARY

2. ROTARY BUSINESS
3241 N.W. 38 STREET
MIAMI, FL 33142
OWNER: RICHARD DOYLE, PRESIDENT

Second Low Unit Price: Item 1.

Item 1 - Student case-management referral form @ \$56.51
per case.

3. BEST FORMS AND LABELS PRINTING, INC.
8974 TAFT STREET
PEMBROKE PINES, FL 33024
OWNER: JAMES OLDER, PRESIDENT

Second Low Unit Price: Item 2.

Item 2 - Student case management referral form @ \$55.49
per case.

4. Authorize Procurement Management Services to purchase
up to the total estimated amount of \$61,855.

OSP/lja