


**MEMORANDUM**

September 6, 2006

**TO:** The Honorable Chair and Members of The School Board of Miami-Dade County, Florida

**FROM:** Rudolph F. Crew, Superintendent of Schools 

**SUBJECT: WITHDRAWAL OF AGENDA ITEM E-89 - AUDIT OF DISTRICT FLEET UTILIZATION PRACTICES**

Board Item E-89 is being withdrawn from the September 13, 2006 agenda. The Audit Committee after reviewing the report requests that management and the Office of Management and Compliance Audits further review the issues identified in the report and provide more comprehensive implementation strategies at the next Audit Committee meeting.

Should you have any questions, please contact Mr. Allen M. Vann, Chief Auditor, Office of Management and Compliance Audits, at 305-995-1436.

RFC/AMV  
M270

Attachment

cc: Superintendent's Cabinet  
School Board Attorney  
Ms. Carolyn Spaht  
Ms. Ofelia San Pedro

Office of Superintendent of Schools  
Board Meeting of September 13, 2006

September 6, 2006

Allen M. Vann, Chief Auditor  
Office of Management and Compliance Audits

**SUBJECT:           AUDIT OF DISTRICT FLEET UTILIZATION PRACTICES**

**COMMITTEE:       INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS**

Vehicle assignment and utilization policies need to be established. Vehicle fleet appears to be excessive and underutilized, and could be brought into proper alignment by management performing a comprehensive analysis of employee work pattern and vehicle needs. Inaccuracies found in the vehicle information management systems weaken the ability to adequately monitor fuel consumption and other vehicle accountability issues. Management agreed to implement our recommendation, which will improve their internal controls and processes.

The audit of District Fleet Utilization Practices was submitted to the School Board Audit Committee, which will review the report at its September 6, 2006 meeting and will submit its recommendations to the School Board and the Superintendent of Schools by September 13, 2006.

Copies of this report will be placed on file in the Office of the Recording Secretary to the School Board and in the Citizen Information Center. Additional copies will be provided upon request.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, receive and file the Audit of District Fleet Utilization Practices.

AMV:em

**E-89**  
**Withdrawn**  
**(09/06/06)**