

Business Operations  
Ofelia San Pedro, Deputy Superintendent

**SUBJECT: REQUEST AUTHORIZATION TO DONATE SURPLUS SCHOOL BUSES TO THE TOWN OF CUTLER BAY, FLORIDA**

**COMMITTEE: INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS**

**LINK TO DISTRICT STRATEGIC PLAN: EVALUATE AND REDESIGN INTERNAL BUSINESS OPERATIONS**

The Town of Cutler Bay has formally requested the donation of five surplus buses to be used to provide transportation for participants in after-school and senior citizen parks programs and associated field trips. The Police and Public Works Departments would also use the buses for hurricane operations.

Pursuant to Florida Statute §274.05, "A governmental unit shall have discretion to classify as surplus any of its property, which property is not otherwise lawfully disposed of, that is obsolete or the continued use of which is uneconomical or inefficient, or which serves no useful function." The statute further adds that "Within the reasonable exercise of its discretion and having consideration for the best interests of the county or district, the value and condition of property classified as surplus, and the probability of such property being desired by the prospective bidder or donee to whom offered, the governmental unit may offer surplus property to other governmental units in the county or district for sale or donation or may offer the property to private, nonprofit agencies as defined in Florida Statute §273.01(3)."

Board Rule 6Gx13- 3B-1.09 – Disposal of Tangible Personal Property, stipulates in part that "for purposes of this rule, tangible personal property means fixtures and other tangible personal property of a non consumable nature, the value of which is \$1,000 or more, and the normal expected life of which is one year or more. The Board has the authority to declare tangible personal property as surplus if it is obsolete, if continued use is uneconomical or inefficient, or if it serves no useful function." The rule further adds that "the disposal of property with a value of \$1,000 or more, or any property included in a bid, auction, or donation, shall be approved by and recorded in the minutes of the Board."

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, declare the five buses as surplus property, and authorize the Superintendent to donate the buses to the Town of Cutler Bay, upon execution of the Bus Donation Agreement by both parties.

OSP:cr1

**E-143**