

Office of Professional Standards
Maria Teresa Rojas, Assistant Superintendent

**SUBJECT: RECOMMENDED SUSPENSION WITHOUT PAY
OF EMPLOYEE FOR 15 WORKDAYS PENDING APPEAL
EMMA T. ALVAREZ - MATHEMATICS COACH
CHARTER SCHOOL OPERATIONS**

**LINK TO DISTRICT
STRATEGIC PLAN: IMPROVE EFFECTIVENESS OF INSTRUCTION
AND EFFICIENCY OF OPERATIONS**

On May 8, 2009, the following letter was sent to Ms. Emma T. Alvarez:

This is to notify you that the Superintendent of Schools will be recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of May 20, 2009, that the School Board suspend you without pay from your current position as Mathematics Coach at Charter School Operations, for 15 workdays, effective at the close of the workday, May 20, 2009, for just cause, including, but not limited to: violation of School Board Rules 6Gx13- 4A-1.21, Responsibilities and Duties; and 6Gx13- 4A-1.213, Code of Ethics. This action is taken in accordance with Sections 1001.32(2), 1012.22(1)(f), 1012.33, and 447.209, Florida Statutes.

If you wish to contest your suspension, you must request a hearing in writing within 15 calendar days of the receipt of notice of the Board action, in which case, formal charges will be filed and a hearing will be held before an administrative law judge.

If the School Board accepts (or approves) the Superintendent's recommendation, you will be notified of the School Board's action.

RECOMMENDED: That effective May 20, 2009, at the close of the workday, the School Board suspend Ms. Emma T. Alvarez, Mathematics Coach at Charter School Operations, for 15 workdays without pay, pending the outcome of a hearing, if requested.

MTR