

Financial Services  
Richard H. Hinds, Chief Financial Officer

**SUBJECT: ACCOUNTS RECEIVABLE WRITE-OFF REQUEST**

**COMMITTEE: INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS**

**LINK TO DISTRICT STRATEGIC PLAN: IMPROVE FINANCIAL SERVICES**

Generally accepted accounting principles require that when the value of an asset is impaired, it should be removed from the accounting system utilized in the preparation of financial statements. In addition, the District's independent auditors have requested these receivables to be removed from our financial records.

In accordance with School Board Rule 6Gx13- 3E-1.26, the Office of the Controller is requesting authorization from The School Board of Miami-Dade County, Florida, to remove accounts receivable from the general ledger totaling \$65,379.41, due from 49 former employees and representing .0035% of annual payroll deemed uncollectible, as compared to \$66,649.29 due from 56 former employees in the prior year. These receivables are comprised of amounts that are five hundred (\$500) dollars or greater, owed by individuals after four months of non-collection activity.

The elimination of an uncollectible account receivable from the accounting records does not preclude continuing collection efforts to the extent deemed practicable under the circumstances. The elimination of an uncollectible account receivable is not a forgiveness of debt. Individuals from whom accounts receivable have been declared uncollectible shall not be considered for employment with the School Board until restitution has been made or agreed to. The District currently employs a collection agency to further improve the collection of these monies owed.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, authorize the Superintendent to remove from the accounting records the outstanding accounts receivable balances totaling \$65,379.41 owed by individuals.