Financial Services
Richard H. Hinds, Chief Financial Officer

SUBJECT: **OUT-OF-STATE TRAVEL**

COMMITTEE: **INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS**

LINK TO DISTRICT STRATEGIC PLAN: IMPROVE FINANCIAL SERVICES

As a result of the 2009 Legislative Session, Florida Statutes, Section 1011.09 *Expenditure of funds by district school board* was amended to require that during the 2009-10 fiscal year, public funds may <u>not</u> be expended for out-of-state travel unless specifically approved by the district school board.

Authorization is requested for the School Board Members, Superintendent of Schools, Cabinet Members and District employees to travel out-of-state during the course of the 2009-10 fiscal year to participate in conferences, meetings, competitions, presentation of awards and speaking engagements representing the Superintendent of Schools, and/or the Board on official school business.

In light of the current economic conditions affecting the District and as an additional measure to contain costs, travel has been curtailed and kept to a minimum.

To apprise the Board of all out-of-state trips taken, the School Board will be provided a quarterly report that will include the number of trips taken, the conference name, destination, participants involved, purpose of the trip, funding source, and cost to the } REVISED
District.

All trips will be arranged in accordance with School Board Rule 6Gx13- <u>4C-1.07</u>, *Travel Expenses—School Board Members, Superintendent of Schools, Employees, and other authorized persons* in agreement with the specific policies and procedures given in the **Travel Policies and Procedures Manual**.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, authorize the expenditure of school district funds for School Board Members, Superintendent of Schools, Cabinet Members and District employees to travel out-of-state during July 1, 2009 through June 30, 2010.

Revised

E-5