

Office of Superintendent of Schools  
Board Meeting of July 15, 2009

July 1, 2009

Office of Professional Standards  
Maria Teresa Rojas, Assistant Superintendent

**SUBJECT: RECOMMENDED SUSPENSION WITHOUT PAY  
OF EMPLOYEE FOR 30 WORKDAYS  
ALMETA A. COLEMAN - TEACHER  
MIAMI EDISON MIDDLE SCHOOL**

**LINK TO DISTRICT  
STRATEGIC PLAN: IMPROVE EFFECTIVENESS OF INSTRUCTION  
AND EFFICIENCY OF OPERATIONS**

On July 1, 2009, the following letter was sent to Ms. Almeta A. Coleman:

This is to notify you that the Superintendent of Schools will be recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of July 15, 2009, that the School Board suspend you without pay from your current position as Teacher at Miami Edison Middle School, for 30 workdays, effective at the close of the workday, August 19, 2009, for just cause, including, but not limited to: misconduct in office. This action is taken in accordance with Sections 1001.32(2), 1012.22(1)(f), 1012.33, and 447.209, Florida Statutes.

If the School Board accepts (or approves) the Superintendent's recommendation, you will be notified of the School Board's action.

You have waived, in writing, your right to an administrative hearing.

**RECOMMENDED:** That effective July 15, 2009, at the close of the workday, the School Board suspend Ms. Almeta A. Coleman, Teacher at Miami Edison Middle School, for 30 workdays without pay, effective August 19, 2009.

MTR

**D-55**