

Vera A. Hirsh, Assistant Superintendent
Human Resources, Recruiting and Performance Management

SUBJECT: ESTABLISH AND CLASSIFY MANAGERIAL EXEMPT PERSONNEL (MEP) POSITION

APPOINTMENTS AND LATERAL ASSIGNMENTS OF MANAGERIAL EXEMPT, PROFESSIONAL AND TECHNICAL PERSONNEL FOR 2009-2010

COMMITTEE: SCHOOL SUPPORT ACCOUNTABILITY

LINK TO DISTRICT STRATEGIC PLAN: GENERAL OPERATIONS

Authorization of the Board is requested to establish and classify new administrative position classifications in accordance with School Board Rule 6Gx13-4D-1.022, Manual of Procedures for Managerial Exempt Personnel (MEP). The administrative assignment recommendations are made in accordance with Board Rules 6Gx13-4A-1.16, 6Gx13-4A-1.161, and the Miami-Dade County Public Schools/Dade County School Administrators' Association labor contract. } A
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Considerations for reassignments of managerial exempt, professional and technical personnel were predicated upon an intensive review of information by appropriate administrators.

The recommended managerial exempt, professional and technical personnel appointments reflect the honoring of requests for lateral reassignments, where possible. Assignments of personnel and appointments of managerial exempt, professional and technical staff may be a result of the Board-approved advertisement and selection process, or by a direct appointment of an individual who has demonstrated the specific qualifications and background applicable to the position.

State Statutes and subsequent changes in Board rules governing Administrative/Professional and Technical Staffing require that all first year principalship appointments be "Interim" appointments.

In order to fill school-site allocations and other allocations vacated by promotion, leave, retirement, and other attritional factors, it is recommended that the following personnel assignments be authorized by the School Board. Revisions, additions and /or deletions may be made to the recommended personnel assignments, as necessary, to assure efficient school system operations, and if such modifications are made, a revised Board item will be submitted prior to the Board meeting.

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The movement of administrative staff from selected adult education centers to adult education centers with a greater need has resulted in a reduction of assistant principals from 2008-09 levels: North Miami Adult Center, one; Miami Beach Adult Education Center, two, (one due to retirement); Hialeah-Miami Lakes Adult Education Center, one. Cost savings to the Workforce Education budget is \$472,348. There is a savings to the District for this item as listed above.

Establish and classify the following MEP position:

School/District Operations

Associate Provost, MEP, pay grade 22

The Associate Provost is a school-site educational administrator providing leadership and creative vision to the educational institution's academic programs, curriculum development, strategic partnerships, and parental involvement and community engagement activities. The Associate Provost serves as the lead administrator supporting the Provost for the strategic and budgetary planning; and faculty and staff development, recruitment, hiring, and evaluation.

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SCHOOL-SITE LATERAL ADMINISTRATIVE RE-ASSIGNMENTS
PRINCIPALS
VOCATIONAL ADULT

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Alan J. Bashaw	Principal Adult Education American High Adult Center	P2	Principal Adult Education Miami Senior Adult Center	P2
Alexis Cazan	Principal Adult Education Coral Gables Adult Center	P2	Principal Adult Education American High Adult Center	P2
Carol Y. Wright	Middle School Principal Richmond Heights Middle School	P2	Principal Adult Education Coral Gables Adult Center	P2

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SCHOOL-SITE LATERAL ADMINISTRATIVE RE-ASSIGNMENTS
ASSISTANT PRINCIPALS
VOCATIONAL ADULT

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Terence G. Braithwaite	Adult Assistant Principal Miami Springs Senior Adult Center	AP	Adult Assistant Principal Hialeah-Miami Lakes Adult Center	AP
Peggy Jones	Adult Assistant Principal Coral Gables Adult Educational Center	AP	Adult Assistant Principal Miami Springs Adult Educational Center	AP
Hattie L. Lamb	Adult Assistant Principal North Miami Senior Adult Educational Center	AP	Adult Assistant Principal Southwest Adult Educational Center	AP
Aisha V. Marrero	Adult Assistant Principal Miami Beach Adult Center	AP	Elementary Assistant Principal Fienberg/Fisher K-8 Center	AP
Mary V. Martin-Alegret	Adult Assistant Principal Miami Palmetto Senior Adult Center	AP	Adult Assistant Principal Miami Sunset Senior Adult Center	AP

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SCHOOL-SITE LATERAL ADMINISTRATIVE RE-ASSIGNMENTS
ASSISTANT PRINCIPALS
VOCATIONAL ADULT

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Todd Meiklejohn	Adult Assistant Principal Miami Sunset Senior Adult Center	AP	Adult Assistant Principal Miami Palmetto Senior Adult Center	AP
Angela E. Thomas-Dupree	Senior Assistant Principal Miami Lakes Educational Center	AP	Vice Principal (Temporary) Miami Lakes Education Adult Center	VP
Humberto D. Ulloa	Adult Assistant Principal Miami Beach Adult Center	AP	Adult Assistant Principal Coral Gables Senior Adult Center	AP
Ana M. Varona	Temporary Adult Assistant Principal Southwest Adult Center	AP	Temporary Assistant Principal Miami Lakes Educational Center Adult	AP

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NON- SCHOOL SITE ADMINISTRATIVE ASSIGNMENTS
VOCATIONAL ADULT

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Maria Miranda	Adult Assistant Principal Hialeah Miami Lakes Adult Center	AP	Instructional Supervisor Adult/Community Education Adult, Vocational, Alternative & Community Education	21

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SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Irwin N. Adler	Retired Administrator	--	K-8 Center Principal Devon Aire K-8 Center (Effective 8/3/09)	P2
William Aristide	Dean Miami Edison Senior High School	21	Associate Provost Miami Edison Senior High School (Effective 07/29/09)	22
Verena Cabrera	Interim Senior High Principal Hialeah Senior High School	P3	Senior High Principal Hialeah Senior High School (Effective 08/05/09)	P3
Maria P. Costa	Elementary Assistant Principal Aventura Waterways K-8 Center	AP	Interim Elementary Principal Biscayne Elementary School (Effective 07/30/09)	P1
Martha Z. Harris	Vice Principal Miami Lakes Education Center	VP	Temporary Elementary Principal Dr. H.W. Mack/West Little River Elementary School (Effective 07/30/09)	P1
Isolyn T. Hillhouse	Middle Assistant Principal Lake Stevens Middle School	AP	Interim Middle Principal Miami Edison Middle School	P2
Joyce R. Jones	Elementary Assistant Principal Gertrude K. Edelman/ Sabal Palm Elementary School	AP	Interim Elementary Principal Gertrude K. Edelman/ Sabal Palm Elementary School	P1
Marlene Leyte Vidal	Elementary Assistant Principal Marjory Stoneman Douglas Elementary School	AP	Interim Elementary Principal Sunset Elementary School	P1

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SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Janet P. Olivera	Elementary Assistant Principal Dr. Manuel C. Barreiro Elementary School	AP	Interim Elementary Principal Sweetwater Elementary School (Effective 07/29/09)	P1
Beverley A. Salomatoff	Middle Assistant Principal Mays Middle School	AP	Interim Middle Principal Redland Middle School	P2
Rachelle A. Surrancy	Assistant Principal Vocational Robert Morgan Educational Center	AP	Interim Middle Principal Homestead Middle School	P2

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SCHOOL-SITE LATERAL ADMINISTRATIVE RE-ASSIGNMENTS
PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Orlando B. Gonzalez	Elementary Principal Eneida M. Hartner Elementary School	P1	Elementary Principal Henry M. Flagler Elementary School	P1
Gwendolyn Haynes	Elementary Principal Citrus Grove Elementary School	P1	Elementary Principal Shadowlawn Elementary School	P1
William J. Kinney	Elementary Principal Region Center III	P1	Elementary Principal Citrus Grove Elementary School	P1
Regina Lowe-Smith	Elementary Principal Frederick Douglass Elementary School	P1	Elementary Principal Phillis Wheatley Elementary School	P1
Richelle T. Lumpkin	Middle School Principal Miami Edison Middle School	P2	Elementary Principal North Twin Lakes Elementary School	P1
Carolyn L. McCalla	Elementary Principal Phillis Wheatley Elementary School	P1	Elementary Principal Eneida M. Hartner Elementary School	P1

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SCHOOL-SITE LATERAL ADMINISTRATIVE RE-ASSIGNMENTS
PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Cathleen A. McGinnis	Elementary Principal Shadowlawn Elementary School	P1	Elementary Principal Orchard Villa Elementary School	P1
Aline E. Sarria	Elementary Principal Sunset Elementary School	P1	Elementary Principal E.W.F. Stirrup Elementary School	P1
Mirta R. Segredo	Elementary Principal Palmetto Elementary School	P1	Elementary Principal Snapper Creek Elementary School	P1
Juan C. Silva	Interim Middle Principal Homestead Middle School	P2	Middle School Principal Jorge Mas Canosa Middle School (Effective 07/29/09)	P2
Eric Torres	Elementary Principal Snapper Creek Elementary School	P1	Elementary Principal Palmetto Elementary School	P1
Esther Visiedo	Elementary Principal Bent Tree Elementary School	P1	Elementary Principal Dante B. Fascell Elementary School (Effective 07/29/09)	P1

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SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Zusel Aguiar	Reading Coach Tropical Elementary School	--	Elementary Assistant Principal Tropical Elementary School	AP
Christina M. Albarran	3 rd Grade Teacher Bowman Foster Ashe Elementary School	--	Elementary Assistant Principal Eugenia B. Thomas Elementary School	AP

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SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>	
Barbara I. Alfaro	ESE Teacher Glades Middle School	--	Elementary Assistant Principal Marjory Stoneman Douglas Elementary School	AP	} A D D E D
Milagro Arango	Science Coach South Miami Senior High School	--	Senior Assistant Principal South Miami Senior High School (Effective 07/19/09)	AP	
Isel M. Ares	Physical Education Teacher Royal Green Elementary School	--	Elementary Assistant Principal Dr. Manuel C. Barreiro Elementary School	AP	} R E V I S E D
Ana C. Alvarez-Armon	Fine Arts Teacher Design and Architecture Senior High School	--	Elementary Assistant Principal Gertrude K. Edelman/ Sabal Palm Elementary School	AP	
Jonathan E. Bogos	Math Coach Biscayne Elementary School	--	Elementary Assistant Principal Biscayne Elementary School	AP	} A D D E D
Daryl Branton	Mathematics Teacher Miami Central Senior High School	--	Senior Assistant Principal North Miami Senior High School	AP	
Juan C. Boue	Fine Arts Art Middle Teacher, Miami Coral Park Senior High School	--	Senior Assistant Principal Southwest Miami Senior High School	AP	
Annette Bravo	Teacher/Curriculum Development Miami Central Senior High School	--	Elementary Assistant Principal Southside Elementary School	AP	

SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Pedro R. Cedeno	Social Studies Teacher Doral Middle School	--	Middle Assistant Principal West Miami Middle School	AP
Cynthia Clay	Reading Coach Scott Lake Elementary School	--	Elementary Assistant Principal Dr. Robert B. Ingram Elementary School	AP
Lanee C. Coleman	Reading Coach Goulds Elementary School	--	Elementary Assistant Principal South Miami Heights Elementary School	AP
Courtney C. Collier	Instructional Support Specialist Math/Science/Advanced Academics	20	Vice Principal Booker T. Washington Senior High School	VP
Althea DaCosta	Teacher/Curriculum Development Miami Edison Senior High School	--	Middle Assistant Principal Carol City Middle School	AP
Fabienne J. D'Pierre	Curriculum Support Specialist Region Center III	--	Middle Assistant Principal Miami Edison Middle School	AP
Tammy S. Edouard	Curriculum Support Specialist Region Center IV	--	Elementary Assistant Principal Perrine Elementary School	AP
John A. Galardi	Social Studies Teacher Miami Killian Senior High School	--	Temporary Senior Assistant Principal Felix Varela Senior High School	AP

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SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>	
Jesus Gonzalez	Reading Coach Ada Merritt K-8 Center	--	Middle Assistant Principal Zelda Glazer Middle School	AP	}
Shannon A. Gottardi	Senior Assistant Principal Miami Southridge Senior High School	AP	Vice Principal Miami Southridge Senior High School	VP	
Donna M. Lewis	1 st Grade Teacher South Miami K-8 Center	--	Elementary Assistant Principal Cypress Elementary School	AP	
Maria O. Masso	ESE Teacher Palmetto Middle School	--	Middle Assistant Principal Herbert Ammons Middle School	AP	}
Leon P. Maycock	Computer Science Teacher John F. Kennedy Middle School	--	Dean Miami Edison Senior High School (Effective 07/22/09)	21	
Alejandro J. Morales	Science Chemistry Teacher YMAACD @ MacArthur South Senior High School	--	Senior Assistant Principal YMAACD @ MacArthur South Senior High School	AP	}
Omar Monteagudo	Social Studies Teacher School for Advanced Studies North	--	Senior Assistant Principal School for Advanced Studies	AP	
Stanley L. Nelson	Lead Teacher-Magnet Programs Miami Central Senior High School	--	Middle Assistant Principal Allapattah Middle School	AP	
Patricia M. O'Bannon	Curriculum Support Specialist Region Center III	--	Elementary Assistant Principal David Fairchild Elementary School	AP	

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SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Ruth Pando-Landaburu	Reading Coach Dr. Edward L. Whigham Elementary School	--	Elementary Assistant Principal Whispering Pines Elementary School	AP
Adalys Perez	Reading Coach North Miami Beach Senior High School	--	Senior Assistant Principal Miami Northwestern Senior High School	AP
Ramon L. Raiford	5 th Grade Teacher Nathan Young Elementary School	--	Elementary Assistant Principal Carol City Elementary School	AP
Mayra Raya	ESE Teacher Miami Beach Senior High School	--	Senior Assistant Principal Alonzo & Tracy Mourning Senior High Biscayne Bay Campus	AP
Deidre D. Reed	Curriculum Specialist Math Teacher Campbell Drive Elementary School	--	Elementary Assistant Principal Laura C. Saunders Elementary School	AP
Gwendolyn I. Richards	Reading Coach Barbara J. Hawkins Elementary School	--	Temporary Elementary Assistant Principal Oak Grove Elementary School	AP
Jorge A. Rivas	Staff Specialist Student Services	18	Senior Assistant Principal Homestead Senior High School	AP
Maria D. Rivero	Reading Coach Frances S. Tucker Elementary School	--	Elementary Assistant Principal Frances S. Tucker Elementary School	AP
Aaron L. Roberts	Senior Assistant Principal Miami Carol City Senior High School	AP	Vice Principal Miami Carol City Senior High School	VP

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SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
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<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Elizabeth Sanchez	Lead Teacher Magnet Programs Martin Luther King Elementary School	--	Senior Assistant Principal Miami Senior High School	AP
Scott H. Saperstein	Elementary Counselor Aventura Waterways K-8 Center	--	Elementary Assistant Principal Aventura Waterways K-8 Center	AP
Zulaima K. Sarmiento	Temporary Elementary Assistant Principal Palm Springs North Elementary School	AP	Elementary Assistant Principal Palm Springs North Elementary School	AP
Jose L. Sirven	Mathematics Teacher South Dade Senior High School	--	Senior Assistant Principal TERRA Environmental Research Institute	AP
Luis B. Solano	ESE Teacher North Miami Senior High School	--	Senior Assistant Principal North Miami Senior High School	AP
Lorena E. Somohano	Temporary Elementary Assistant Principal Norma Butler Bossard Elementary School	AP	Elementary Assistant Principal Norma Butler Bossard Elementary School	AP
Clyde Stephens, Jr.	Temporary Senior High Assistant Principal Miami Beach Senior High School	AP	Senior Assistant Principal Miami Carol City Senior High School	AP
Arleen Tamargo	English Teacher Arvida Middle School	--	Elementary Assistant Principal William Lehman Elementary School	AP
Ileana L. Valdes	Senior Assistant Principal Homestead Senior High School	AP	Vice Principal Homestead Senior High School	VP

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SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Lisset Vazquez-Rios	Reading Coach Southwest Miami Senior High School	--	Senior Assistant Principal Miami Southridge Senior High School	AP
Mayra V. Ventura	Curriculum Support Specialist Region Center IV	--	Elementary Assistant Principal Shenandoah Elementary School	AP

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SCHOOL-SITE LATERAL ADMINISTRATIVE RE-ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Mary M. Atherley	Senior Assistant Principal Miami Southridge Senior High School	AP	Middle Assistant Principal Richmond Heights Middle School	AP
Jean R. Baril	Senior Assistant Principal Miami Southridge Senior High School	AP	Senior Assistant Principal Coral Gables Senior High School	AP
Lianne R. Battle-Baez	Community School Assistant Principal Silver Bluff Elementary School	AP	Senior Assistant Principal Miami Senior High School	AP
Lizette Blanco	Temporary Elementary Assistant Principal Frances S. Tucker Elementary School	AP	Elementary Assistant Principal Eneida M. Hartner Elementary School	AP

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SCHOOL-SITE LATERAL ADMINISTRATIVE RE-ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Marie R. Bleus	Elementary Assistant Principal Laura C. Saunders Elementary School	AP	Elementary Assistant Principal Irving & Beatrice Peskoe Elementary School	AP
Victoria E. Bourland	Elementary Assistant Principal Pine Villa Elementary School	AP	Elementary Assistant Principal Avocado Elementary School	AP
Viviana Bouza Debs	Elementary Assistant Principal Joe Hall Elementary School	AP	Elementary Assistant Principal Blue Lakes Elementary School	AP
Keith L. Brooks	Elementary Assistant Principal Jesse J. McCrary Jr. Elementary School	AP	Elementary Assistant Principal Poinciana Elementary School	AP
Annette Y. Burks	Senior Assistant Principal North Miami Senior High School	AP	Middle Assistant Principal Charles R. Drew Middle School	AP
Calester C. Chaney	Elementary Assistant Principal Earlington Heights Elementary School	AP	Middle Assistant Principal Jose de Diego Middle School	AP
Martha C. Chang	Senior Assistant Principal South Miami Senior High School	AP	Dean Miami Edison Senior High School (Effective 07/19/09)	21
Velda C. Christmas	Elementary Assistant Principal Ethel Koger Beckham Elementary School	AP	Elementary Assistant Principal Kendale Elementary School	AP
Deborah Y. Collins	Elementary Assistant Principal Perrine Elementary School	AP	Elementary Assistant Principal Jesse J. McCrary Jr. Elementary School	AP

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SCHOOL-SITE LATERAL ADMINISTRATIVE RE-ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Maritza Correa	Elementary Assistant Principal Campbell Drive Elementary School	AP	Elementary Assistant Principal Gateway Environmental K-8 Learning Center	AP
Patrick Curtis	Vice Principal Homestead Senior High School	VP	Middle Assistant Principal Redland Middle School	AP
Forrest A. Cutler	Senior Assistant Principal North Miami Senior High School	AP	Adult Assistant Principal Miami Beach Adult Center	AP
Lenere J. Dawkins	Senior Assistant Principal Miami Jackson Senior High School	AP	Middle Assistant Principal Charles R. Drew Middle School	AP
Mary C. Deveaux	Middle Assistant Principal Palm Springs Middle School	AP	Elementary Assistant Principal Eugenia B. Thomas K-8 Center	AP
Fernando P. Diaz	Middle Assistant Principal Miami Edison Middle School	AP	Middle Assistant Principal Highland Oaks Middle School	AP
Valentina Diaz	Temporary Senior Assistant Principal Hialeah-Miami Lakes Senior High School	AP	Temporary Senior Assistant Principal Miami Lakes Educational Center	AP

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SCHOOL-SITE LATERAL ADMINISTRATIVE RE-ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Bernard Edwards	Senior Assistant Principal Miami Edison Senior High School	AP	Senior Assistant Principal Miami Senior High School	AP
Nicholas Emmanuel	ERP Team Leader ERP System (PAC closed)	21	Senior Assistant Principal Juvenile Justice Center	AP
Jashon E. Fayson	Elementary Assistant Principal Orchard Villa Elementary School	AP	Elementary Assistant Principal Earlington Heights Elementary School	AP
Janice R. Farrell	Middle Assistant Principal Redland Middle School	AP	Assistant Principal Robert Morgan Educational Center	AP
Leighton Finegan	Elementary Assistant Principal Orchard Villa Elementary School	AP	Elementary Assistant Principal Joe Hall Elementary School	AP
Harold J. Ford	Middle Assistant Principal Richmond Heights Middle School	AP	Elementary Assistant Principal Mandarin Lakes K-8 Center	AP
Gloria I. Garcia	Senior Assistant Principal Miami Senior High School	AP	Elementary Assistant Principal Sunset Elementary School	AP
Raul Garcia	Elementary Assistant Principal Irving & Beatrice Peskoe Elementary School	AP	Elementary Assistant Principal Goulds Elementary School	AP
Mary S. Garrastazu	Elementary Assistant Principal Eugenia B. Thomas K-8 Center	AP	Middle Assistant Principal Palm Springs Middle School	AP

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SCHOOL-SITE LATERAL ADMINISTRATIVE RE-ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Andy Granados	Middle Assistant Principal Charles R. Drew Middle School	AP	Senior Assistant Principal Hialeah Gardens Senior High School	AP
Gigi M. Gilbert	Elementary Assistant Principal Poinciana Park Elementary School	AP	Elementary Assistant Principal Fredrick Douglass Elementary School	AP
Peter B. Gutierrez	Elementary Assistant Principal Air Base Elementary School	AP	Elementary Assistant Principal West Homestead Elementary School	AP
Marie C. Harris	Elementary Assistant Principal Eneida M. Hartner Elementary School	AP	Elementary Assistant Principal Henry M. Flagler Elementary School	AP
David P. Hart	Elementary Assistant Principal Carol City Elementary School	AP	Senior Assistant Principal Alonzo & Tracy Mourning Senior High Biscayne Bay Campus	AP
Victoria Jackson	Middle Assistant Principal Charles R. Drew Middle School	AP	Middle Assistant Principal Lake Stevens Middle School	AP
Mary T. Keets-Jay	Middle Assistant Principal Jose de Diego Middle School	AP	Middle Assistant Principal West Miami Middle School	AP
Barbara J. Leveille-Brown	Elementary Assistant Principal West Homestead Elementary School	AP	Elementary Assistant Principal Air Base Elementary School	AP
Jacqueline N. Lewis	Middle Assistant Principal Allapattah Middle School	AP	Elementary Assistant Principal Orchard Villa Elementary School	AP

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SCHOOL-SITE LATERAL ADMINISTRATIVE RE-ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Lourdes Linares	Middle Assistant Principal Howard D. McMillan Middle School	AP	Middle Assistant Principal W. R. Thomas Middle School	AP
Ana Maria Lopez	Assistant Principal Vocational Miami Lakes Education Center Adult	AP	Vice Principal (Temporary) Miami Lakes Educational Center	VP
Tonya T. McKay	Middle Assistant Principal W. R. Thomas Middle School	AP	Middle Assistant Principal Howard D. McMillan Middle School	AP
Humberto J. Miret	Senior Assistant Principal Juvenile Justice Center	AP	Senior Assistant Principal Miami Jackson Senior High School	AP
Robert Morales	Elementary Assistant Principal Mandarin Lakes K-8 Center	AP	Community School Assistant Principal Arthur & Polly Mays Middle School	AP
Layda M. Nasr	Elementary Assistant Principal Eugenia B. Thomas K-8 Center	AP	Elementary Assistant Principal Meadowlane Elementary School	AP
Constance Nesbitt Tilghman	Elementary Assistant Principal Dr. Robert B. Ingram Elementary School	AP	Elementary Assistant Principal North Dade Center for Modern Languages	AP
Heather J. Parker	Elementary Assistant Principal Devon Aire K-8 Center	AP	Elementary Assistant Principal Bowman Foster Ashe Elementary School	AP
Ana M. Pazos	Vice Principal Booker T. Washington Senior High School	VP	Elementary Assistant Principal Martin Luther King Elementary School (Career Redirection)	AP

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SCHOOL-SITE LATERAL ADMINISTRATIVE RE-ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Julissa Pina	Elementary Assistant Principal Kendale Elementary School	AP	Elementary Assistant Principal Ethel Koger Beckham Elementary School	AP
Dorothy J. Pinkston	Elementary Assistant Principal Avocado Elementary School	AP	Elementary Assistant Principal Pine Villa Elementary School	AP
David R. Rodriguez	District Supervisor Instructional Support School Operations	21	Community School Assistant Principal Dr. Michael M. Krop Senior High School	AP
Nancy M. Sapiro	Elementary Assistant Principal Southside Elementary School	AP	Community School Assistant Principal Silver Bluff Elementary School	AP
Amy C. Simpson	Elementary Assistant Principal Fredrick Douglass Elementary School	AP	Elementary Assistant Principal Emerson Elementary School	AP
Gladys E. Trujillo	Elementary Assistant Principal Shenandoah Elementary School	AP	Elementary Assistant Principal Sylvania Heights Elementary School	AP
Tony G. Ullivarri	Middle Assistant Principal West Miami Middle School	AP	Senior Assistant Principal Ronald W. Reagan/Doral Senior High School	AP
Maria L. Valerio	Elementary Assistant Principal Goulds Elementary School	AP	Elementary Assistant Principal Miami Heights Elementary School	AP
Lydia T. Vidal	Middle Assistant Principal FLDOE Differentiated Accountability	AP	Senior Assistant Principal William H. Turner Technical Senior High School	AP

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NON-SCHOOL SITE ADMINISTRATIVE ASSIGNMENTS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Marisel Elias	Elementary Principal E.W.F. Stirrup Elementary School	P1	Administrative Director Instructional Support PK/Elementary Instructional Support	24
Maria E. Hernandez	Elementary Assistant Principal (Returning from Leave)	AP	Instructional Supervisor School Operations District/School Operations/ Special Programs (Effective 8/1/09)	21
Jai A. Ingraham	Coordinator III, Compliance Office of Civil Rights Compliance	42	Staff Specialist, Program Management 5000 Role Models (Effective 07/28/09)	18
Robert L. Kalinsky	Elementary Principal North Twin Lakes Elementary School	P1	Administrative Director Differentiated Accountability (Differentiated Accountability/School Improvement Grant)	24
Kamela K. Patton	Elementary Principal Bowman Foster Ashe Elementary School	P1	Administrative Director Differentiated Accountability (Differentiated Accountability/School Improvement Grant) (Effective 07/30/09)	24

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NON- SCHOOL SITE LATERAL ADMINISTRATIVE RE-ASSIGNMENTS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Lucille E. Collins	Elementary Principal North County Elementary School	P1	Executive Director, Title I Administration Title I Support Programs (Grant Funded)	22

NON- SCHOOL SITE LATERAL ADMINISTRATIVE RE-ASSIGNMENTS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Nyce Daniel	Instructional Supervisor, Adult and Community Education Region Center II	21	Instructional Supervisor, Adult and Community Education Adult/Community Education (Effective 07/27/09)	21
Cyd C. Heyliger-Browne	Executive Director, USI Quality Math/Science/Advanced Academics	22	District Supervisor, Early Childhood PK/Elementary Instructional Support (Requested Career Redirection, Grant Funded, Effective 07/21/09)	21
Pamela J. Johnson	Instructional Supervisor, Adult and Community Education Region Center IV	21	Instructional Supervisor, Adult and Community Education Adult/Community Education (Effective 07/27/09)	21
Sherry L. Krubitch	Regional Administrative Director Region Center III	24	Administrative Director Differentiated Accountability (Differentiated Accountability/School Improvement Grant) (Effective 07/30/09)	24
Donna A. Riley	Administrative Director Professional Development Compliance Instructional/Non-Instructional Training	24	Executive Director Professional Development Instructional/Non-Instructional Training	22
Robert D. Strickland	Executive Director, Professional Development Instructional/Non-Instructional Training	22	Executive Director, School Choice Schools of Choice	22

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NON- SCHOOL SITE LATERAL ADMINISTRATIVE RE-ASSIGNMENTS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Pauline C. Ward	Executive Director, Reading First Language Arts/Reading	22	District Supervisor, Instructional Support Language Arts/Reading (Requested Career Redirection, Grant Funded, Effective 07/21/09)	21

**NON- SCHOOL SITE LATERAL ADMINISTRATIVE RE-ASSIGNMENTS
PROFESIONAL AND TECHNICAL**

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Riley Davis, Jr.	Investigator, CIU Civil Investigative Unit	42	Coordinator III, Compliance Office of Civil Rights Compliance	42

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RECOMMENDED: That effective August 6, 2009, or as soon thereafter as can be facilitated, The School Board of Miami-Dade County, Florida:

1. Establish and classify the following MEP position:
Associate Provost, MEP, pay grade 22, School/District Operations,
2. approve the recommendations as set forth above for appointments and lateral transfers to be effective August 6, 2009, or as soon thereafter as can be facilitated, with the exception of the effective dates as noted throughout the item.

SALARY RANGE					
		MEP			DCSAA
R E V I S E D	24	\$112,248 - \$141,385	42	\$55,532 - \$100,050	A D D E D
	P3	\$107,927 - \$141,999			
	P2	\$ 98,852 - \$139,359			
	P1	\$ 94,530 - \$136,720			
	22	\$ 81,666 - \$127,062			
	21	\$ 75,669 - \$119,532			
	VP	\$ 78,902 - \$125,823			
	AP	\$ 71,854 - \$111,167			
	18	\$ 60,633 - \$ 94,227			

MIAMI-DADE COUNTY PUBLIC SCHOOLS

JOB DESCRIPTION

IDENTIFICATION INFORMATION

- | | | |
|----|-----------------------|---------------------------------|
| 1. | JOB TITLE: | Associate Provost |
| 2. | DEPARTMENT: | School/District Operations |
| 3. | IMMEDIATE SUPERVISOR: | Provost |
| 4. | PAY GRADE: | 22 |
| 5. | JOB CODE: | TBA |
| 6. | BARGAINING UNIT: | 6 |
| 7. | POSITION AUTHORIZED: | Board Item D-21, August 5, 2009 |
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OCCUPATIONAL SUMMARY

The Associate Provost is a school-site educational administrator providing leadership and creative vision to the educational institution's academic programs, curriculum development, strategic partnerships, and parental involvement and community engagement activities. The Associate Provost serves as the lead administrator supporting the Provost for the strategic and budgetary planning; and faculty and staff development, recruitment, hiring, and evaluation.

EXAMPLE OF DUTIES

1. Under the direction of the Provost, assists with executive level leadership and supervision for all academic and student service programs.
2. Assists with the development and maintenance of quality in education, student service programs and operations consistent with the goals and objectives of the educational institution.
3. Provides leadership and motivation for all faculty and staff.
4. Promotes and fosters professional development activities related to academic leadership, classroom instruction, instructional technology and support staff development.
5. Assists the Provost in setting high standards for assessing the quality of programs, teaching of curriculum and student learning.
6. Reviews and analyzes data necessary for academic planning and decision-making related to student achievement as set by the Provost.
7. Assists with the planning, development and implementation of the budget.

8. Serves as lead administrator for the recruitment, selection, evaluation, retention and success of faculty.
9. Develops strategies to attract and retain a diverse student population.
10. Performs other duties related to the general administrative responsibilities of the position.

PHYSICAL REQUIREMENTS

This work requires the following physical activities: sitting, mobility, lifting, finger dexterity, grasping, repetitive motions, talking, hearing and visual acuity. The work is performed primarily indoors.

MINIMUM QUALIFICATION REQUIREMENTS

1. Master's degree in Educational Administration, Administration and Supervision, Educational Leadership, or a related field.
2. Minimum of five (4) years of supervisory experience.
3. Demonstrated ability to communicate effectively in both oral and written forms.