

Financial Services  
Richard H. Hinds, Chief Financial Officer

**SUBJECT:                   REQUEST AUTHORIZATION TO ENTER INTO A CONTRACTUAL SERVICES AGREEMENT BETWEEN THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA, AND PUBLIC CONSULTANT GROUP, PURSUANT TO REQUEST FOR PROPOSALS NO. 106-JJ10 – SPECIAL EDUCATION - ELECTRONIC MANAGEMENT SYSTEM (SPED-EMS) REBID**

**COMMITTEE:               INSTRUCTIONAL       EXCELLENCE       &       COMMUNITY ENGAGEMENT**

**LINK TO DISTRICT STRATEGIC PLAN:   IMPROVE AND EXPAND STUDENT SERVICES**

Request For Proposals No. 106-JJ10 – SPECIAL EDUCATION - ELECTRONIC MANAGEMENT SYSTEM (SPED-EMS) is to procure a web-based system that will integrate the students' services with the Matrix, maintain the increased revenue by accurately reporting services and cost factors, and provide for the reporting of Medicaid, for the Division of Special Education.

The purpose of this Request For Proposals (RFP) is to provide and implement a teacher-friendly, web-based system, to replace the current in-house, web-based IEP system that will be phased out as SPED-EMS is implemented. The system will integrate students' services, including students with disabilities, gifted, intervention services and 504 plans, with the Matrix. The system will also maintain the increased revenue, by accurately reporting services and cost factors and acting as M-DCPS Cost Review Agent for Fee-For-Service under the Medicaid Certified School Match Program, which must adhere to state and federal guidelines pertaining to Special Education and Medicaid Recovery.

The system will provide a Return on Investment (ROI) by aligning the Individual Educational Plan (IEP) and Matrix to mitigate errors and increase revenue, ensuring students will be properly identified and categorized through the built-in Matrix of Services calculation and documentation engine. Significant increase in Medicaid Fee-For-Service reimbursement revenue will occur as a direct alignment to documentation of services-provided versus services-claimed. Additionally, a staff-time cost savings will be generated through the integration of this electronic system which aligns all special education processes.

A meeting of the Selection Committee was held on July 22, 2009. Six (6) proposals were presented for consideration: Computer Automation Systems, Inc.; Global Education Technologies, Inc.; Public Consulting Group; Sivic Solutions Group; Spectrum K-12 School Solutions; and YahaSoft, Inc. These proposals were ranked based on the evaluation criteria set forth in the Request For Proposals. Based on these rankings, two (2) firms, Computer Automation Systems, Inc. and Public Consulting Group, were selected for the Proof of Concept (POC) process, to verify the performance of the software product with the M-DCPS platform, network, servers, databases, and scalability. The POC was conducted August 4, 2009, through August 14, 2009.

Upon completion of the POC, a final Selection Committee meeting was held on August 17, 2009, to re-evaluate and re-rank the two proposals remaining in consideration, based upon the written documents combined with the POC process to determine the overall final ranking. The Selection Committee recommended Public Consulting Group, on the basis of highest score.

The initial cost for the software system, including district licensing for up to 525 schools and administrative offices, training and installation implementation services, was \$2,225,000. Upon further negotiations by Procurement Management, Public Consulting Group has offered an additional \$50,000 cost reduction on the installation implementation services. The Medicaid Recovery fees, which are recurring costs, will not exceed \$300,000 annually and the district licensing/hosting recurring costs are estimated at approximately \$865,000 annually.

Fund Source  
0432 – (IDEA/ARRA)

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, **AUTHORIZE** the Superintendent of Schools to enter into a contractual service agreement between The School Board of Miami-Dade County, Florida, and Public Consulting Group, pursuant to Request For Proposals No. 106-JJ10 – SPECIAL EDUCATION-ELECTRONIC MANAGEMENT SYSTEM (SPED-EMS) REBID, to procure a web-based system that will integrate the students' services with the Matrix, maintain the increased revenue by accurately reporting services and cost factors, and provide for the reporting of Medicaid, for the Division of Special Education, effective September 9, 2009, as follows:

1. PUBLIC CONSULTING GROUP  
660 EAST JEFFERSON STREET, SUITE 102  
TALLAHASSEE, FL 32301  
T. MCLEAN BROWN, PRINCIPAL

Highest Rated Proposal.

2. Authorize Procurement Management Services to purchase up to the budgeted amount of \$3,340,000, for the first year of the contract.

RHH/ae