

Office of School Facilities
Jaime G. Torrens, Chief Facilities Officer

SUBJECT: AUTHORIZATION TO EXERCISE THE FOURTH-YEAR OPTION OF THE FOUR-YEAR AGREEMENTS FOR LAND SURVEYING CONSULTING SERVICES WITH:

- J. BONFILL & ASSOCIATES, INC.
- F.R. ALEMAN & ASSOCIATES, INC.
- BISCAYNE ENGINEERING COMPANY, INC.
- CONSUL-TECH SURVEYING & MAPPING, INC.
- MILLER LEGG & ASSOCIATES, INC.

COMMITTEE: FACILITIES AND CONSTRUCTION REFORM

LINK TO STRATEGIC FRAMEWORK: FINANCIAL EFFICIENCY/STABILITY

On January 16, 2008, the Board commissioned the following firms for Land Surveying services:

- J. Bonfill & Associates, Inc. (Bonfill)
- F.R. Aleman & Associates, Inc. (Aleman)
- Biscayne Engineering Company, Inc. (Biscayne)
- Consul-Tech Surveying & Mapping, Inc. (Consul-Tech)
- Miller Legg & Associates, Inc. (Miller Legg)

The Agreements provide for a four (4) year term from January 16, 2008 through January 15, 2012, with the second, third and fourth years at the Board's option. In keeping with the goal of reducing costs to the District, staff successfully renegotiated fees with all firms to forego the increase that would have resulted from the contractually provided Consumer Price Index (CPI) adjustment of hourly rates for services, which represents 8.58%. All other terms and conditions of the Agreement remain unchanged.

Performance Evaluation

The most recent, overall, performance evaluation score, issued by staff to the firms, was for the quarter ending September 30, 2010. Based on a scale of 1-5 (low to high) the average performance evaluation score for each firm is as follows:

- Bonfill 4.53
- Aleman 4.33
- Biscayne 5.00

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- Consul-Tech (No evaluations available)
- Miller Legg 4.57

Based on the above information, staff recommends authorization to exercise the fourth-year option with all five firms.

Consul-Tech Change in Principal

Consul-Tech requests the Board's permission to replace Michael Platt with Selvin Bruce, as the designated Principal to be directly responsible to the Superintendent because Mr. Platt is no longer with the firm. Should the Board authorize this request; the Land Surveying Services Consultant Agreement with Consul-Tech will be amended to reflect the designated Principal change.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, authorize the Superintendent to exercise the fourth-year option of the four-year agreements for Land Surveying services with J. Bonfill & Associates, Inc.; F.R. Aleman & Associates, Inc.; Biscayne Engineering Company, Inc.; Consul-Tech Surveying & Mapping, Inc.; and Miller Legg & Associates, Inc., as follows:

- 1) Forego the Consumer Price Index (CPI) adjustment of fees for services for the fourth-year option for all firms;
- 2) replace Michael Platt with Selvin Bruce, as the designated Principal to be directly responsible to the Superintendent for Consul-Tech Surveying & Mapping; and
- 3) all other terms and conditions of the original agreements remain unchanged.

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