

Enid Weisman, Assistant Superintendent
Human Resources, Recruiting, Performance Management and Labor Relations

SUBJECT: CONTRACTUAL EMPLOYMENT OF ADMINISTRATIVE ASSISTANT TO INDIVIDUAL SCHOOL BOARD MEMBER

COMMITTEE: SCHOOL SUPPORT ACCOUNTABILITY

LINK TO STRATEGIC FRAMEWORK: SCHOOL/DISTRICT LEADERSHIP

Dr. Marta Pérez, Member, The School Board of Miami-Dade County, Florida, recommends that **Ms. Carmen C. Naumann** be contractually employed as her Administrative Assistant.

The terms and conditions of service as Administrative Assistant are set forth in the contractual form which have been approved by the School Board Attorney for the employment of **Ms. Carmen C. Naumann**.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, contractually employ Ms. Carmen C. Naumann, as Administrative Assistant to Member, Dr. Marta Pérez, effective February 27, 2012, or as soon thereafter as can be facilitated.