

Freddie Woodson, Deputy Superintendent
District/School Operations

**SUBJECT: REQUEST AUTHORIZATION FOR ONE STUDENT TO TRAVEL
OUT-OF-COUNTRY**

**COMMITTEE: INSTRUCTIONAL EXCELLENCE AND COMMUNITY
ENGAGEMENT**

**LINK TO STRATEGIC
FRAMEWORK: EDUCATION**

A request has been received for one student to travel out-of-country. All arrangements are in accordance with Board Policy 2340 - Field and Other District-Sponsored Trips and with School Board Policy 8640 – Transportation for Field and Other District-Sponsored Trips.

SCHOOL	TO	DATE	APPROXIMATE NUMBER OF STUDENTS	EDUCATIONAL PURPOSE
West Miami Middle School	Madrid and Málaga, Spain	6/9 – 6/21/2012	1	Student and teacher were selected to attend the 4 th World Heritage Youth Forum as guests of the United States Department of Interior, National Park Services and Ministry of Education, Culture and Sport of Spain

Eleven days are required for this trip, none of which are school days. Travel will be provided by a major airline carrier such as American Airlines or Iberia.

As invited guests of the United States Department of Interior, no expenses will be incurred by Miami-Dade County Public Schools or the student.

The student and teacher participating in the trip will be registered with the U.S. Department of State by utilizing their on-line Smart Traveler Enrollment Program (STEP) which is a free service provided by the United States Government. By registering trip participants with STEP, the Department of State can better assist them in an emergency.

The student will provide a written report to the principal summarizing the highlights, experiences and educational value of the trip. The report will also be posted on the school's website for other students to review.

RECOMMENDED:

That The School Board of Miami-Dade County, Florida, approve the out-of-country field trip to Madrid and Málaga, Spain for one student from West Miami Middle School.

FW:al