

Freddie Woodson, Deputy Superintendent
District/School Operations

**SUBJECT: PROPOSED AMENDMENT OF SCHOOL BOARD POLICY: INITIAL
READING: POLICY 7250, COMMEMORATION OF SCHOOL
FACILITIES**

COMMITTEE: INSTRUCTIONAL EXCELLENCE AND COMMUNITY ENGAGEMENT

**LINK TO STRATEGIC
FRAMEWORK: STUDENT, PARENT, AND COMMUNITY ENGAGEMENT**

At its May 16, 2012, Board meeting the School Board approved agenda item H-13, proffered by Dr. Marta Pérez, directing the Superintendent to initiate rulemaking procedures to amend School Board Policy 7250, *Commemoration of School Facilities*, to streamline the process of renaming schools in cases of minor changes or corrections. The amendment provides that upon the Superintendent's recommendation, the School Board may waive the renaming process for minor changes to a school name.

Attached are the Notice of Intended Action and the proposed amended policy. Changes from the current Policy are indicated by underscoring words to be added and ~~striking through~~ words to be deleted.

Authorization of the Board is requested for the Superintendent to initiate rulemaking proceedings in accordance with the Administrative Procedure Act to amend Board Policy 7250, *Commemoration of School Facilities*.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, authorize the Superintendent to initiate rulemaking proceedings in accordance with the Administrative Procedure Act to amend Board Policy 7250, *Commemoration of School Facilities*, to streamline the process of renaming schools in cases of minor changes or corrections.

FW:cg

C-100

NOTICE OF INTENDED ACTION

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA, announced on July 18, 2012, its intention to amend Board Policy 7250, *Commemoration of School Facilities*, at its meeting of September 5, 2012.

PURPOSE AND EFFECT: To streamline the process of renaming schools in cases of minor changes or corrections.

SUMMARY: The policy is being amended to allow the School Board, upon the Superintendent's recommendation, to waive the renaming process for technical corrections and other minor changes to a school's name.

SPECIFIC LEGAL AUTHORITY UNDER WHICH RULEMAKING IS AUTHORIZED: 1001.41(1) (2); 1001.42(25); 1001.43(10) F.S.

LAW IMPLEMENTED, INTERPRETED, OR MADE SPECIFIC: 1001.41(1) F.S.

IF REQUESTED, A HEARING WILL BE HELD DURING THE BOARD MEETING of September 5, 2012, which begins at 1:00 p.m., in the School Board Administration Building, School Board Auditorium, 1450 N. E. Second Avenue, Miami, Florida 33132. Persons requesting such a hearing or who wish to provide information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative as provided by Section 120.541(1), F.S., must do so in writing by August 13, 2012, to the Superintendent of Schools, Room 912, at the same address.

ANY PERSON WHO DECIDES TO APPEAL THE DECISION made by The School Board of Miami-Dade County, Florida, with respect to this action will need to ensure the preparation of a verbatim record of the proceedings including the testimony and evidence upon which the appeal is to be based. (Section 286.0105, Florida Statutes)

A COPY OF THE PROPOSED AMENDED POLICY is available at cost to the public for inspection and copying in the Citizen Information Center, Room 158, 1450 Northeast Second Avenue, Miami, Florida 33132.

Originator: Dr. Marta Pérez
Date: July 2, 2012

1

COMMEMORATION OF SCHOOL FACILITIES

2 The School Board may commemorate a school or District facility by naming or
3 renaming a facility. The Board will consider recommendations from the community
4 and other interested or impacted parties when approving proposed names for new
5 school facilities and renaming of existing facilities. Public schools and educational
6 facilities owned by the Board shall only be named according to this policy.

7 If the school or school facility is to be named/renamed by its location in the
8 community, the names proposed should be descriptive of the geographical area in
9 which the facility is located, and be of reasonable length.

10 If the school or school facility is to be named/renamed in honor of a man or woman,
11 the names proposed should be:

12 A. those of outstanding civic, or educational leaders, or individuals who
13 have made a significant contribution to the field of education or
14 humanity in general whether living or deceased, of local, national, or
15 international prominence;

16 B. if the school or school facility is to be named for a living person, the
17 eponym's consent must first be obtained in writing before it is
18 submitted for the Board's consideration.

19 The naming/renaming of a school in the name of an individual who has given a
20 monetary contribution to the School District is also allowed.

21 **Educational Facilities Naming/Renaming Committee**

22 An Educational Facilities Naming/Renaming Committee shall be convened to
23 consider community input and allow public participation as follows:

24 A. Before the Educational Facilities Naming /Renaming Committee is
25 convened, input from the community, in which the each existing
26 school or the new school is or will be located, shall be solicited. The
27 following steps must be followed:

28 1. At least one (1), but no more than three (3) publicly noticed
29 meetings with members of the public and other interested
30 persons must be held in order to obtain public input in this
31 process.

- 1 If more than three (3) public meetings are determined to be
2 necessary to obtain sufficient public input into this process,
3 additional meetings may be approved by the Deputy
4 Superintendent, District/School Operations.
- 5 2. The Office of the Deputy Superintendent, District/School
6 Operations, shall act as the facilitator for these meetings and
7 will schedule the requisite meetings before the Educational
8 Facilities Naming/Renaming Committee is convened.
- 9 3. Consistent with the criteria set forth in this policy, all names
10 recommended to the Committee must be accompanied with
11 the appropriate background information and documented
12 support for the suggested names, including any letters of
13 recommendation.
- 14 4. A complete list of all names suggested by the public through
15 this public input process shall be forwarded to the
16 Educational Facilities Naming/Renaming Committee.
- 17 5. All names obtained through the public input process, along
18 with the name of the individual(s) who originally suggested
19 any of the names on the list referenced above, must be
20 provided to the members of Educational Facilities
21 Naming/Renaming Committee at least a week before the
22 Committee is convened.
- 23 B. The Deputy Superintendent, District/School Operations, shall be
24 responsible for convening an Educational Facilities
25 Naming/Renaming Committee and serving as the coordinator of the
26 activities of the committee.
- 27 C. The Educational Facilities Naming/Renaming Committee will be
28 comprised of the following voting members:
- 29 1. the Board Chair;
- 30 2. the Board member in whose district the school or facility to
31 be named or renamed is located;
- 32 3. an additional member to be designated by the Board member
33 in whose district the school or facility to be named/renamed
34 is located;

1 4. the Regional Superintendent, Regional Center, in whose
2 region the school or facility is located;

3 5. a representative from the community surrounding the school
4 that is to be named/renamed, to be selected by the Regional
5 Superintendent in whose region the school or facility is
6 located;

7 All meetings of the Educational Facilities Naming/Renaming
8 Committee shall comply with the Sunshine Law.

9 Only the voting members listed above and assigned to the
10 Committee in accordance with this policy will be allowed to vote.

11 Proxy votes will not be allowed. The presence of three (3) or more
12 voting members of the Committee will constitute a quorum.

13 D. The Chair shall appoint another Board member to the committee in
14 the event the school or facility to be named/renamed is located in
15 the Chair's district.

16 **New School Facilities**

17 The Deputy Superintendent, District/School Operations, will convene an
18 Educational Facilities Naming/Renaming Committee, solely for the purpose of
19 organizing the Committee, within three (3) months after the commencement of
20 construction of a new school facility, and will oversee the process of soliciting
21 community input.

22 The Educational Facilities Naming /Renaming Committee may only be convened to
23 consider and recommend possible school names after the community input process
24 has been completed.

25 **Renaming Existing Facilities**

26 The name of a new school or school facility adopted by the Board shall be
27 permanent except when the Board determines by majority vote that a name change
28 is desirable as a result of a recommendation from an Educational Facilities
29 Naming/Renaming Committee.

30 No existing facility will be renamed unless the request to do so emanates from the
31 students, their families, the school's faculty, the community, or other interest
32 groups.

1 The Deputy Superintendent, District/School Operations, upon receipt of requests
2 sufficient to indicate community interest in renaming an existing facility, will oversee
3 the process of soliciting community input and convene an Educational Facilities
4 Naming/Renaming Committee.

5 The Board is responsible for the final determination of whether a School District
6 facility will be renamed.

7 The Board may, after considering the names presented by the Educational Facilities
8 Naming /Renaming Committee, request that the Committee provide additional
9 proposed names for the Board's consideration.

10 Upon the Superintendent's recommendation to make minor changes or corrections
11 to the name of an existing school, the Board by majority vote may waive the
12 Educational Facilities Naming/Renaming Committee process. The renaming process
13 may only be waived if the proposed name change would not significantly modify the
14 existing name to the extent that the school is no longer recognized or identified with
15 the name of the school prior to it being renamed.

16 **Identification Plaque**

17 All major building projects will be identified by suitable plaque(s) identifying the
18 project, date of award, the names of the Board members, Superintendent, the
19 architectural firm, and the general contractor.