

Valtena G. Brown, Chief Operating Officer
School Operations

SUBJECT: REQUEST AUTHORIZATION FOR STUDENTS TO TRAVEL OUT-OF-COUNTRY

COMMITTEE: INSTRUCTIONAL EXCELLENCE AND COMMUNITY ENGAGEMENT

LINK TO STRATEGIC FRAMEWORK: EDUCATION

A request has been received for students to travel out-of-country. All arrangements are in accordance with Board Policy 2340 - Field and Other District-Sponsored Trips and with School Board Policy 8640 – Transportation for Field and Other District-Sponsored Trips.

School	Destination	Date	Approximate # of Students/ Chaperones	Cost	Airline	Educational Purpose
Westland Hialeah Senior High School	London, Kent, England; Paris, France	3/21/13 to 3/29/13 One School Day	20 / 4	\$2,757.00	Iberia, American, Delta, Continental, or United Airlines	This trip will bring the classroom to life by providing students the opportunity to be educated about the sites and cultures they have studied throughout various curricula.

Chaperones will travel with the group at no cost since tour operators offer free chaperones for a designated number of participants.

The students and teachers participating in the trip will be registered with the U.S. Department of State by utilizing their on-line Smart Traveler Enrollment Program (STEP) which is a free service provided by the United States Government. By registering trip participants with STEP, the Department of State can better assist them in an emergency.

The students will provide a written report to their principal summarizing the highlights, experiences and educational value of the trip. The reports will also be posted on the school's website for other students to review.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, approve the out-of-country field trip to England and France for the students at Westland Hialeah Senior High School.