

Financial Services  
Richard H. Hinds, Chief Financial Officer

**SUBJECT:                   AWARD BID NO. 049-MM05 – FOLDERS, FILE**

**COMMITTEE:               INNOVATION, EFFICIENCY & GOVERNMENTAL  
RELATIONS**

**LINK TO STRATEGIC  
FRAMEWORK:               FINANCIAL EFFICIENCY/STABILITY**

The purpose of this bid, is to purchase, at a firm unit price, quantities, as may be required, of file folders, for Stores and Mail Distribution Center. This is a term bid which states that the Board may purchase quantities, as may be required, at the unit price bid, but is not obligated to purchase any guaranteed amount. Four (4) vendors responded to this advertised solicitation.

The term of the bid shall be for two (2) years from the date of award and may, by mutual agreement between Miami-Dade County Public Schools and the awardees, be extended for three (3) additional one year periods and, if needed, ninety (90) days beyond the expiration of the current contract period.

Benchmarking was conducted against The School Board of West Palm Beach, Florida, and the District's prices were found to be lower.

Fund Source  
0100 - General

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, **AWARD** Bid No. 049 - MM05 – FOLDERS, FILE, to purchase, at a firm unit price, quantities, as may be required, of file folders, for Stores and Mail Distribution Center, during the term of the bid, effective December 5, 2012, through December 4, 2014, including extensions thereto, as follows:

**PRIMARY**

1. AFP INDUSTRIES, INC.  
7436 S.W. 48 STREET  
MIAMI, FL 33155  
OWNER: VIVIAN C. CASTELLANOS, PRESIDENT M/WBE

Total Low Unit Price Meeting Specifications: Items 1 and 2.

Item 1 - Folders, file, letter-size @ \$23.33 per case.  
Item 2 - Folders, file, legal-size @ \$32.54 per case.

**ALTERNATE**

2. DABOTER, INC.  
D.B.A. SMITH OFFICE & COMPUTER SUPPLY  
1009 S. 21 AVENUE  
HOLLYWOOD, FL 33020  
OWNER: DAVID M. LEVY, PRESIDENT

Second Total Low Unit Price Meeting Specifications: Items 1 and 2.

Item 1 - Folders, file, letter-size @ \$24.25 per case.  
Item 2 - Folders, file, legal-size @ \$32.65 per case.

3. Authorize Procurement Management Services to purchase up to the total estimated amount of \$200,000 for the initial contract term, and an amount not to exceed \$100,000 for each renewal. Board approval of this recommendation does not mean the amount shown will be expended.

RHH/ae