

Valtena G. Brown, Chief Operating Officer  
School Operations

**SUBJECT: REQUEST AUTHORIZATION FOR STUDENTS TO TRAVEL OUT-OF-COUNTRY**

**COMMITTEE: INSTRUCTIONAL EXCELLENCE AND COMMUNITY ENGAGEMENT**

**LINK TO STRATEGIC FRAMEWORK: EDUCATION**

A request has been received for students to travel out-of-country. All arrangements are in accordance with Board Policy 2340 - Field and Other District-Sponsored Trips and with School Board Policy 8640 – Transportation for Field and Other District-Sponsored Trips.

School	Destination	Date	Approximate # of Students/ Chaperones	Cost	Airline	Educational Purpose
American Senior High	London, England; Paris, France; Barcelona, Spain	6/24/13 to 7/5/13  No School Days	13 / 3	\$3,340.00	Delta Airlines, Air France or another major carrier	Students will learn how the historic sites they will be visiting reflect and influence the cultures and customs of the United States.

Tour operators offer chaperones to travel at no cost for a designated number of participants.

The students and teachers participating in the trip will be registered with the U.S. Department of State by utilizing their on-line Smart Traveler Enrollment Program (STEP) which is a free service provided by the United States Government. By registering trip participants with STEP, the Department of State can better assist them in an emergency.

The students will provide a written report to their principal summarizing the highlights, experiences and educational value of the trip. The reports will also be posted on the school's website for other students to review.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, approve the out-of-country field trip to London, England; Paris, France; and Barcelona, Spain for the students at American Senior High School.