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Office of Intergovernmental Affairs, Grants Administration, and Community Engagement

SUBJECT: INTERLOCAL COOPERATIVE AGREEMENT WITH MIAMI-DADE COUNTY AND MIAMI DADE COLLEGE TO ESTABLISH A SHARED DATABASE FOR MINORITY, WOMEN-OWNED, AND SMALL BUSINESS ENTERPRISE VENDOR CERTIFICATION

COMMITTEE: INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS

LINK TO STRATEGIC FRAMEWORK: FINANCIAL EFFICIENCY/STABILITY

The importance of fair, equitable, and efficient contracting procedures is a continuing obligation of Miami-Dade County Public Schools. To this end the District actively seeks to identify and implement best practices that stimulate the economic growth of local businesses and increase participation of minority and women-owned business enterprises (M/WBE) on District contracts. The development of an Interlocal Cooperative Agreement (Agreement) with Miami-Dade County, Department of Small Business Office (County), and Miami Dade College, Minority and Small Business Enterprise Office (College), is a cost-effective business strategy for each institution to expand opportunities for M/WBE bidders by means of a common vendor database.

The Agreement recognizes the common interest of the County, College, and District in establishing a centralized database to share information relating to minority, women-owned, and small business vendors, including certification information and community outreach of events for their respective institutions. Shared vendor information will include contact details, certification number and expiration date, contract award, and trade categories. The Agreement leverages existing resources to expand the pool of certified vendors without additional costs to the parties.

Miami-Dade County is designated as the lead agency to serve as custodian and manager of the database, providing reading and appropriate access rights to the College, District, vendors, and community at large. The College and District are to provide information on a monthly basis, which will be updated to the database by the County. A staff designee from the District Office of Economic Opportunity will meet periodically with designees from the County and College to discuss vendor and community outreach information, including but not limited to awards, reports, concerns,

complaints, improvements, and suspensions. All parties will report the number and amount of contracts awarded and purchases of commodities on a quarterly basis.

The timing for the shared database is especially relevant to the District in light of the \$1.2 billion General Obligation (GO) Bond issue to modernize and construct 21st Century schools, approved by voters on the November 2012 ballot. The initial term of the Agreement is for two years effective from the date of execution by all parties. The Agreement may be extended by mutual written agreement for an additional two-year period. Each party reserves the right to terminate the Agreement for any reason upon thirty days written notice, in which case the County will provide a copy of the data to the other parties. The agreement may not be amended except by written agreement signed by all of the parties.

Anticipated benefits include improvement of the District's contracting process, expanded opportunity for M/WBE bidders on the District's contracts, and lower procurement costs.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, authorize the Superintendent to:

1. execute and implement an Interlocal Cooperative Agreement (Agreement) with Miami-Dade County and Miami Dade College for a common database of certified minority, women-owned, and small business enterprises, for an initial term of two years from the date of execution by all parties, with the possibility of extending the Agreement by mutual written agreement for an additional two-year period; and
2. renew, terminate, and/or modify the Agreement as needed in writing with the other parties.

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