

Financial Services  
Richard H. Hinds, Chief Financial Officer

**SUBJECT:           REQUEST AUTHORIZATION TO ENTER INTO A CONTRACTUAL SERVICES AGREEMENT BETWEEN THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA, AND TOWER ELEVATOR CORPORATION, PURSUANT TO REQUEST FOR PROPOSALS NO. 080-NN10 – INSPECTION/ ADMINISTRATIVE SERVICES FOR ELEVATORS AND WHEELCHAIR LIFTS (REBID)**

**COMMITTEE:       FACILITIES AND CONSTRUCTION REFORM**

**LINK TO STRATEGIC FRAMEWORK:       FINANCIAL EFFICIENCY/STABILITY**

Request For Proposals No. 080-NN10 - INSPECTION/ADMINISTRATIVE SERVICES FOR ELEVATORS AND WHEELCHAIR LIFTS (REBID), is to provide inspection services, including periodic monitoring or quality control inspections of repairs or corrections performed by the elevator maintenance contractor, for Maintenance Operations. These services will provide the Board with an effective means of meeting the requirements of the Florida State Department of Business and Professional Regulations. This is a term proposal. Two (2) proposers responded to this advertised solicitation.

The term of the contract shall be for an initial one (1) year period and may, by mutual agreement between The School Board of Miami-Dade County, Florida, and the awardees, be extended for four (4) additional one (1) year periods and, if needed, ninety (90) days beyond the expiration date of the current contract period.

The Selection Committee met to evaluate proposals received in response to the Request For Proposals, on July 23, 2013. Two (2) proposals were presented for consideration: Tower Elevator Corporation and Dade Elevator Inspections, Inc. After considerable deliberation, the Committee chose Tower Elevator Corporation, as the primary awardee, and Dade Elevator Inspections, Inc., as an alternate.

Fund Source  
0100 - General

Benchmarking was conducted against the previous contract amount and the hourly rate reflects a reduction from \$90 per hour to \$80 per hour, resulting in a savings of approximately \$12,000 per year.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **AUTHORIZE** the Superintendent of Schools, to enter into a contractual services agreement between The School Board of Miami-Dade County, Florida, and Tower Elevator Corporation, pursuant to Request For Proposals No. 080-NN10 – INSPECTION/ADMINISTRATIVE SERVICES FOR ELEVATORS AND WHEELCHAIR LIFTS (REBID), to provide inspection services, including periodic monitoring or quality control inspections of repairs or corrections performed by the elevator maintenance contractor, for Maintenance Operations, effective October 1, 2013, through September 30, 2014, including extensions thereto, as follows:

**PRIMARY**

1. TOWER ELEVATOR CORPORATION  
3631 N.W. 48 TERRACE  
MIAMI, FL 33142  
JAMES J. PATTERSON, PRESIDENT

Inspection Services @ \$80 per hour.

**ALTERNATE**

2. DADE ELEVATOR INSPECTIONS, INC.  
6262 BIRD ROAD  
MIAMI, FL 33155  
RICARDO MACARENO, PRESIDENT

Inspection Services @ \$95 per hour.

3. Authorize Procurement Management Services to purchase up to the estimated amount of \$115,000, for the initial contract term, and an amount not to exceed \$115,000, for each additional one (1) year extension period. Board approval of this recommendation does not mean the amount shown will be expended.

RHH/mh