

Financial Services
Richard H. Hinds, Chief Financial Officer

SUBJECT: RECOMMENDATION FOR AWARD FOR REQUEST FOR PROPOSALS (RFP) #005-PP10, MEDICAL CONSULTING SERVICES AND HEALTH PLAN OMBUDSMAN (RE-BID)

COMMITTEE: INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS

LINK TO STRATEGIC FRAMEWORK: FINANCIAL EFFICIENCY/STABILITY

At the Board meeting of May 8, 2013, the Board authorized the Superintendent of Schools to issue Request for Proposal (RFP) #067-NN10, Medical Consulting Services and Health Plan Ombudsman.

Medical consulting and health plan ombudsman services required for this contract include the following:

- issues related to the Americans with Disabilities Act (ADA) including preparing medical reports and attending meetings of the Board's District Consultative Committee (DCC), the committee charged with determining eligibility and requests for accommodations under ADA;
- issues related to return to work and/or light duty associated with Workers' Compensation cases;
- creation of a panel of physicians to conduct "fitness for duty" evaluations for the Office of Professional Standards; and
- providing independent medical advice to assist in resolving problems with a health plan that cannot be resolved in a timely manner through the normal grievance procedures.

At the regularly scheduled bid opening of June 11, 2013, the following proposal was received:

- Concentra - \$300/hour - \$5,000 maximum any one case, all inclusive.

The Board-approved Superintendent's Ad-Hoc Insurance Committee met on July 3, 2013. Following a detailed analysis of the proposal, the committee voted unanimously to reject RFP 067-NN10, Medical Consulting Services and Health Plan Ombudsman due to the single response and reissue the RFP with a revised scope of service.

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At the Board meeting of August 7, 2013, the Board authorized the Superintendent of Schools to reject Request for Proposal (RFP) #067-NN10, Medical Consulting Services and Health Plan Ombudsman and issue Request for Proposal (RFP) 005-PP10, Medical Consulting Services and Health Plan Ombudsman (Re-Bid) using revised scope of services.

At the regularly scheduled bid opening of September 12, 2013, the following two proposals were received:

- Concentra: \$300/hour - \$5,000 maximum any one case, all inclusive.
- Miami-Hialeah Medical Group: \$6,000 monthly retainer
\$350/hour physician, \$395/hour specialist
Travel expenses, lodging, and parking

Pursuant to School Board Policy 6332 - Professional Service Contracts for Insurance or Risk Management Programs—Policy, the Superintendent's Ad-Hoc Committee met on September 20, 2013 to review received proposals. Following a detailed analysis of the proposals, the committee voted unanimously to recommend Concentra to provide services pursuant to their proposal in response to (RFP) #005-PP10, Medical Consulting Services and Health Plan Ombudsman (Re-Bid) based upon their rate of \$300/hour, all inclusive, subject to a maximum charge per case of \$5,000 for a three-year period, effective November 1, 2013. The proposed rate schedule includes a three-year guarantee. Annual expenditures for services provided under this contract have been approximately \$50,000.

Utilizing these services is a tool to prevent litigation, and as a result expenses for this contract are paid from the Board's self-insured liability loss fund.

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

1. award Concentra the Medical Consulting Services and Health Plan Ombudsman contract, pursuant to Request For Proposal (RFP) #005-PP10, for an initial three-year term, effective November 1, 2013, with fees of \$300.00/hour, subject to maximum fee per case of \$5,000, with the ability to extend the contract for an additional two-year period; and
2. authorize the Superintendent of Schools to execute a contract with Concentra to provide medical consulting services and health plan ombudsman pursuant to the provisions of RFP# 005-PP10, Medical Consulting Services and Health Plan Ombudsman (Re-Bid).

RHH:sbc