

Office of School Facilities
Jaime G. Torrens, Chief Facilities Officer

SUBJECT: APPROVAL OF UPDATED “PROCEDURES FOR THE SELECTION OF ARCHITECTURAL/ENGINEERING PROJECTS CONSULTANTS (A/EPC) AND SPECIAL PROJECTS CONSULTANTS (SPC)” AND “PROCEDURES FOR THE SELECTION OF CONSTRUCTION MANAGEMENT (CM), CM AT-RISK AND PROGRAM MANAGEMENT SERVICES” RELATED TO SCHOOL BOARD POLICY: 6330 - ARCHITECTURAL, ENGINEERING, LANDSCAPE ARCHITECTURAL, LAND SURVEYING, CONSTRUCTION MANAGEMENT, PROGRAM MANAGEMENT AND INSPECTION SERVICES

COMMITTEE: FACILITIES AND CONSTRUCTION REFORM

LINK TO STRATEGIC FRAMEWORK: FINANCIAL EFFICIENCY/STABILITY

Updated “*Procedures for the Selection of Architectural/Engineering Projects Consultants (A/EPC) and Special Projects Consultants (SPC)*” (A/EPC Selection Procedures) and “*Procedures for the Selection of Construction Management (CM), CM at-Risk and Program Management Services*” (CMR Selection Procedures) related to School Board Policy: 6330 - Architectural, Engineering, Landscape Architectural, Land Surveying, Construction Management, Program Management and Inspection Services are necessary to align them with current School Board policies.

Primary updates to the A/EPC Selection Procedures consist of implementation of the School Board’s Small/Micro Business Enterprise (SBE/MBE) policy. The A/EPC Selection Procedures also incorporate local business preference policy, elimination of obsolete forms, new forms, updated references to Florida Statutes, rules, laws, codes and School Board policies, and updated instructions to proposers with changes to the scoring factors. The evaluation process now includes factors for Miami-Dade County Public Schools (M-DCPS) certified SBE/MBE and Minority/Women Business Enterprise (M/WBE) firms and distinct selection criteria for sheltered markets.

Primary updates to the CMR Selection Procedures consist of implementation of the School Board’s SBE/MBE policy and new forms. Changes to the evaluation process now include factors for M-DCPS certified SBE/MBE firms and distinct selection criteria for sheltered markets.

The procedures documents have been reviewed by the Office of School Facilities, the School Board Attorney’s office, Office of Economic Opportunity, Management and Compliance Audits and the Miami-Dade County Office of the Inspector General. Additionally, the procedures were presented at several SBE Advisory Committee meetings and reviewed at numerous SBE Special Sub-committee meetings. The appropriate committee recommendations have been incorporated into the selection procedure documents.

The documents can be viewed at:

[Procedures for the Selection of A/EPC and SPC \(UPDATED\)](#)
[Procedures for the Selection of A/EPC and SPC \(DELETE\)](#)

[Procedures for the Selection of CM, CMR and PM Services \(UPDATED\)](#)
[Procedures for the Selection of CM, CMR and PM Services \(DELETE\)](#)

In addition, hard copies of both procedures documents are on file in the Office of the Board Recording Secretary and Citizen Information Center.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, approve the updated “*Procedures for the Selection of Architectural/Engineering Projects Consultants (A/EPC) and Special Projects Consultants (SPC)*” and “*Procedures for the Selection of Construction Management (CM), CM at-Risk and Program Management Services*” related to School Board Policy: 6330 - Architectural, Engineering, Landscape Architectural, Land Surveying, Construction Management, Program Management and Inspection Services.

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