

Enid Weisman, Chief Human Capital Officer
Office of Human Capital Management

SUBJECT: CONTRACTUAL EMPLOYMENT OF ADMINISTRATIVE ASSISTANT TO INDIVIDUAL SCHOOL BOARD MEMBER

COMMITTEE: SCHOOL SUPPORT ACCOUNTABILITY

LINK TO STRATEGIC FRAMEWORK: SCHOOL/DISTRICT LEADERSHIP

Ms. Perla Tabares Hantman, Chair, The School Board of Miami-Dade County, Florida, recommends that **Ms. Marisol Marin** be contractually employed as her Administrative Assistant.

The terms and conditions of service as Administrative Assistant are set forth in the contractual forms which have been approved by the School Board Attorney for the employment of **Ms. Marisol Marin.**

RECOMMENDED: That The School Board of Miami-Dade County, Florida, contractually employ Ms. Marisol Marin as Administrative Assistant to Ms. Perla Tabares Hantman, Chair, effective January 16, 2014, or as soon thereafter as can be facilitated.