

Financial Services
Richard H. Hinds, Chief Financial Officer

SUBJECT: REQUEST AUTHORIZATION TO ENTER INTO A CONTRACTUAL SERVICES AGREEMENT BETWEEN THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA, AND PROFESSIONAL AUDITING SERVICES OF AMERICA, PURSUANT TO REQUEST FOR PROPOSALS NO. 043-NN10 – ACCOUNTS PAYABLE DISBURSEMENT REVIEW SERVICES

COMMITTEE: INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS

LINK TO STRATEGIC FRAMEWORK: FINANCIAL EFFICIENCY/STABILITY

Request For Proposals No. 043-NN10 – ACCOUNTS PAYABLE DISBURSEMENT REVIEW SERVICES, is to provide accounts payable disbursement review services for The School Board of Miami-Dade County, Florida. This is a term proposal. Four (4) proposers responded to this advertised solicitation.

The term of the proposal shall be for one (1) year from the date of award and may, by mutual agreement between The School Board of Miami-Dade County, Florida, and the awardee, be extended for three (3) additional one (1) year periods and, if needed, ninety (90) days beyond the expiration date of the current extension period.

The required services will identify overpayments made by M-DCPS when paying vendors for goods, services and other expenses. Also, will identify errors such as duplicate payments, pricing errors, unrecorded purchase returns, unapplied cash, misapplied payments and rebate refunds due M-DCPS.

A meeting of the Selection Committee was held on May 22, 2014, to evaluate the proposals received in response to the solicitation. Four (4) proposals were presented for consideration: A/P Recovery, Inc.; Professional Auditing Services of America; Technology Insight Corporation; and TriMerge Consulting Group. The Committee unanimously recommended Professional Auditing Services of America, for award.

Upon further negotiation, Professional Auditing Services of America has agreed to accept the engagement to provide recovery audit services for a reduced contingency fee of 22% (24%-2%).

Strategies were employed to increase M/WBE and SBE/MBE participation, however, no M-DCPS certified vendors are being recommended for award.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **AUTHORIZE** the Superintendent of Schools to enter into a contractual services agreement between The School Board of Miami-Dade County, Florida, and Professional Auditing Services of America, pursuant to Request For Proposals No. 043-NN10 – ACCOUNTS PAYABLE DISBURSEMENT REVIEW SERVICES, to provide accounts payable disbursement review services for The School Board of Miami-Dade County, Florida, effective July 16, 2014 through July 15, 2015, including extensions thereto, as follows:

PROFESSIONAL AUDITING SERVICES OF AMERICA
29193 NORTHWESTERN HWY, #643
SOUTHFIELD, MI 48034 (M/WBE NON-CERTIFIED)
ROY JACKSON, CPA, MANAGING AUDIT PARTNER

Contingency Fee @ 22%.

RHH/mh