

Enid Weisman, Chief Human Capital Officer
Office of Human Capital Management

- SUBJECT:**
- 1) **RECOMMENDED ACCEPTANCE OF AGREED UPON DISCIPLINARY ACTION – SUSPENSION WITHOUT PAY**

15 WORKDAYS
VALERIE S. HOPKINS – TEACHER
COUNTRY CLUB MIDDLE SCHOOL

 - 2) **RECOMMENDED ACCEPTANCE OF DISCIPLINARY ACTION PENDING APPEAL**

SUSPENSION WITHOUT PAY
30 CALENDAR DAYS
WOODY B. TILLMAN – CUSTODIAN
MIAMI JACKSON SENIOR HIGH SCHOOL

LINK TO STRATEGIC FRAMEWORK: **SCHOOL/DISTRICT LEADERSHIP**

The above-listed employees were provided written notice of the recommended disciplinary action in their respective cases.

The following employee has agreed in writing to the recommended disciplinary action and to waive her right to an administrative hearing or grievance/arbitration proceeding in the following manner:

Valerie S. Hopkins: suspension without pay from her position as Teacher at Country Club Middle School, for fifteen (15) workdays, effective August 14, 2014, for just cause, including, but not limited to: misconduct in office; and violation of School Board Policies 3210, Standards of Ethical Conduct; 3210.01, Code of Ethics; and 3213, Student Supervision and Welfare. This action is taken in accordance with Sections 1001.32(2), 1012.22(1)(f), 1012.33, and 447.209, Florida Statutes; and State Board Rules 6A-5.056, 6B-1.001, and 6B-1.006, FAC.

The following employee is being recommended for disciplinary action in the manner described below and may contest the recommended disciplinary action by requesting in writing an administrative hearing or grievance/arbitration proceeding:

Woody B. Tillman: suspension without pay from his position as Custodian at Miami Jackson Senior High School, for thirty (30) calendar days, effective July 17, 2014, for just cause, including, but not limited to: gross insubordination; non-performance and poor performance of job responsibilities; and violation of School Board Policies 4210, Standards of Ethical Conduct; and 4210.01, Code of Ethics. This action is taken in accordance with Sections 1001.32(2), 1012.22(1)(f), and 447.209, Florida Statutes; and Articles II and XI of the **Contract between the Miami-Dade County Public Schools and the American Federation of State, County, and Municipal Employees (AFSCME)**.

If the School Board accepts the Superintendent's recommendation, each employee will be individually notified of the School Board's action.

- RECOMMENDED:**
- 1) That the School Board approve the Superintendent's recommendation for disciplinary action, which has been agreed to in the following manner:
 - A) Ms. Valerie S. Hopkins, Teacher, Country Club Middle School, suspension without pay for fifteen (15) workdays, effective August 14, 2014.
 - 2) That the School Board approve the Superintendent's recommendation for disciplinary action, pending the outcome of an administrative hearing or grievance/arbitration proceeding, if requested, in the following manner:
 - A) Mr. Woody B. Tillman, Custodian, Miami Jackson Senior High School, suspension without pay for thirty (30) calendar days, effective July 17, 2014.

REVISED