

Financial Services
Judith M. Marte, Chief Financial Officer

**SUBJECT: TERMINATE AWARD ON CONTRACT NO. 049-MM05 – FILE
FOLDERS**

COMMITTEE: INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS

**LINK TO STRATEGIC
FRAMEWORK: FINANCIAL EFFICIENCY/STABILITY**

This contract was awarded by the Board on December 5, 2012, to purchase, at firm unit prices, quantities, as may be required, of file folders, for Stores and Mail Distribution stock.

The District is seeking to terminate this contract for convenience. As a temporary measure, any replenishment of stock will be purchased from the Florida State Contract No. 618-000-11-1 – Office and Educational Consumables, until a new bid comes into effect. Over the past fiscal years, December 5, 2012 through August 31, 2014, the District has spent approximately \$148,115 on these services.

Within the Invitation to Bid document, specifically, Article VI, Section D TERMINATION FOR CONVENIENCE, it states, “The Board reserves the right to terminate this contract at any time and for any reason upon giving thirty (30) day notice to the other party. If said contract should be terminated for convenience as provided herein, the Board will be relieved of all obligations under said contract. The Board will only be required to pay that amount of the contract actually performed to the date of termination. Upon such payment, both parties shall be relieved of any further obligations under this contract.”

As a result, upon approval, District staff will notify the vendors of the impending termination of the contract. As noted above, there will be no interruption of services, as the Florida State Contract No. 618-000-11-1, will provide the above-referenced services.

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

1. **TERMINATE** Contract No. 049-MM05 – FILE FOLDERS, effective October 7, 2014, as follows:

AFP INDUSTRIES, INC.
7436 S.W. 48 STREET
MIAMI, FL 33155
OWNER: VIVIAN C. CASTELLANOS, PRESIDENT

DABOTER, INC.
D.B.A. SMITH OFFICE & COMPUTER SUPPLY
1009 S. 21 AVENUE
HOLLYWOOD, FL 33020
OWNER: DAVID M. LEVY, PRESIDENT

JMM/mh